



AGENDA MEMO
10/18/2016 Agenda

TO: Honorable Mayor and City Council

FROM: Greg Spradlin, Chief of Police

SUBJECT: Holiday Hayrides

BACKGROUND:

In the past, the University Park Preschool Association (UPPA) has held Holiday Hayrides which raised funds benefiting each elementary school in the Highland Park Independent School District. This event has grown during the last three years and now utilizes seven (7) flatbed trailers whereby children and families ride to view the holiday lights in the City of University Park. Therefore, Staff requests City Council consideration of this event.

DATES & TIMES:

Wednesday, December 7 th	Event begins at 5:00 pm Hayride is from 6:45 to 7:45 pm
Thursday, December 8 th	Event begins at 5:00 pm Hayride is from 6:45 to 7:45 pm
Sunday, December 11 th	Event begins at 5:00 pm Hayride is from 6:45 to 7:45 pm

RECOMMENDATION:

Staff recommends the Holiday Hayride event with the following stipulations:

- There must be two adult chaperones on each trailer throughout the hayride
- There must be a UPPD lead vehicle and follow up vehicle behind the last trailer; to ensure non-participating vehicles do not cause a safety issue
- The UPPD lead and follow up vehicles will be staffed by an off-duty police officer hired for this event