



**AGENDA MEMO**  
2/21/2017 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Randy Howell

**SUBJECT:** Consider approval of Memorandum of Understanding between the University Park Fire Department and the Highland Park Department of Public Safety for shared reserve apparatus.

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**BACKGROUND:**

This item includes two documents, both of which are in the form of a Memorandum of Understanding between the University Park Fire Department (UPFD) and the Highland Park Department of Public Safety (HPDPS). The sharing of reserve fire apparatus between Highland Park and University Park has been common practice. The documents simply define terms associated with the sharing of reserve apparatus between the two agencies and frame this agreement in a legal format.

The M.O.U. referencing the use of a reserve Ladder Truck authorizes H.P.D.P.S. to use a U.P.F.D. reserve ladder truck, if available, in the event that a Town of Highland Park apparatus is placed out of service for any reason (accident, maintenance, etc.).

The M.O.U. referencing the use of an Engine authorizes U.P.F.D. to use an H.P.D.P.S. reserve fire engine, if available, in the event that a City of University Park engine is placed out of service for any reason (accident, maintenance, etc.).

**RECOMMENDATION:**

Approve request as presented.