

## **MEMORANDUM OF UNDERSTANDING**

### **AGREEMENT FOR SHARED RESERVE APPARATUS (LADDER TRUCK) BETWEEN THE TOWN OF HIGHLAND PARK DEPARTMENT OF PUBLIC SAFETY AND THE UNIVERSITY PARK FIRE DEPARTMENT**

This Memorandum of Understanding between the Highland Park Department of Public Safety and the University Park Fire Department has been authorized by the City Council of the City of University Park, Texas, and by the Town Council of the Town of Highland Park, Texas.

#### Purpose

The purpose of this Memorandum of Understanding is to outline an agreement that allows the Town of Highland Park Department of Public Safety to utilize a University Park Fire Department reserve ladder truck, if available, in the event that a Town of Highland Park apparatus is placed out of service for any reason (accident, maintenance, etc.). This agreement is intended to ensure that the response capabilities of both departments are continuously available to respond to emergency calls for service in accordance with the provisions of this Memorandum of Understanding.

#### Authority; Responsibility

This Agreement is authorized by Chapter 791 of the Government Code. The Town of Highland Park assumes all responsibility and liability for the use of the ladder truck in performing its functions. Any expense incurred in the use of the ladder truck by the Town will be borne by the Town of Highland Park and paid from current revenues available to the Town for that purpose.

#### Parties

The only parties to this Memorandum of Understanding are the Highland Park Department of Public Safety and the University Park Fire Department. There are no other parties to this Memorandum of Understanding.

#### No Effect on Pre-Existing Agreements

This Memorandum is a guide for routine apparatus sharing and is not intended to replace, adjust, or amend the Agreement for Automatic Assistance currently in effect between the University Park Fire Department and the Highland Park Department of Public Safety, effective June 2, 2003, nor the Agreement for Mutual Aid and Disaster Assistance currently in effect between the University Park Fire Department and the Highland Park Department of Public Safety, effective February 1, 1984.

#### Limitations

If a reserve status ladder truck is unavailable, temporarily in use, or out of service, no other apparatus need be provided under this Memorandum of Understanding.

#### Revisions

This Memorandum of Understanding may be revised or amended at any time by mutual, written agreement of the Director of Public Safety for the Town of Highland Park and the Fire Chief of the City of University Park. Copies of any revisions or amendments to this Memorandum of Understanding must be provided to the Highland Park Town Secretary and the University Park City Secretary.

#### Termination

It is agreed by and between the parties hereto that either party shall have the right to terminate this Memorandum of Understanding upon sixty-(60) days written notice to the other party. Copies of any termination of this Memorandum of Understanding must be provided to the Highland Park Town Secretary and the University Park City Secretary.

Effective Date

This Memorandum of Understanding shall be effective on the latest date that it is signed by authorized representatives of both parties.

Addresses for Notice

Notice to Highland Park:

Attention: Director  
Department of Public Safety  
4700 Drexel DR  
Highland Park TX 75209

Notice to University Park:

Attention: Fire Chief  
Fire Department  
3800 University BLVD  
University Park TX 75205

Date \_\_\_\_\_

\_\_\_\_\_  
Rick Pyle, Director of Public Safety  
Town of Highland Park

Date \_\_\_\_\_

\_\_\_\_\_  
Randy Howell, Fire Chief  
City of University Park