



Meeting Minutes  
City Council

---

Tuesday, April 4, 2017

5:00 PM

Council Chamber

---

**EXECUTIVE SESSION**

*3 - 4 P.M. Pursuant to TGC§ 551.071, the City Council met in closed session to receive confidential legal advice regarding the property access agreement with the property owners of 6517 Hillcrest and to receive confidential legal advice regarding the Library Governance Committee. No action was taken. Executive Conference Room, 1st Floor, City Hall.*

**PRE-MEETING WORK SESSION(S)**

*4 - 4:10 P.M. The City Council met in open work session to receive an administrative review of the Park Cities YMCA Residential Parking District. No action was taken. Council Conference Room, 2nd floor, City Hall.*

[17-44](#) Administrative review of the Park Cities YMCA Residential Parking District.

*4:10 - 4:20 P.M. The City Council met in open work session to discuss a proposal to raise sanitation dumpster fees. No action was taken. Council Conference Room, 2nd floor, City Hall.*

*4:20 - 5 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.*

**I. CALL TO ORDER**

*Rollcall*

**Present:** 5 - Mayor Olin Lane, Councilmember Taylor Armstrong, Mayor Pro Tem Dawn Moore, Councilmember Randy Biddle and Councilmember Gage Prichard

**A. INVOCATION:** Director of Public Works Jacob Speer

**B. PLEDGE OF ALLEGIANCE:** Director of Public Works Jacob Speer / Boy Scouts

Boy Scouts Jay Cox, Key Coker, Will Newton, Robert Sell, Andrew Parkhurst, and Dan Nelson of Troop 82, and Jake Horigome-Pigg of Troop 730 were present as part of earning their Citizenship in the Community and Communication merit badges. They assisted the City Council in leading the Pledge of Allegiance.

C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Community Information Officer Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Communications Specialist/Deputy City Secretary Amanda Hartwick, City Secretary Christine Green, Fire Chief Randy Howell, Library Director Sharon Martin, Director of Public Works Jacob Speer, Community Development Director Patrick Baugh, Director of Organizational Development Lea Dunn, Director of Finance Tom Tvardzik, Controller Civic Yip, Purchasing Manager Elizabeth Anderson, Director of Human Resources Alicia Dorsey, and members of the Fire Department.

## II. AWARDS AND RECOGNITION

Fire Chief Randy Howell spoke about retiring firefighter Cecil Barton. He said that Cecil is retiring with 25 years of service to the City of University Park. He achieved numerous state certifications, attained the rank of Driver Engineer in 2000, and completed his paramedic training at UT-Southwestern in 1992. Cecil served on the Firefighters Retirement and Relief Fund board since 1999. He received a Lifesaving Award in 2013. Chief Howell said there were 19 formal letters of commendation for outstanding service in Cecil's file from grateful residents

Mayor Pro Tem Dawn Moore presented Cecil with a plaque and Mayor Lane presented him with a check.

## III. CONSENT AGENDA

[17-42](#)

Consider rejection of all bids, Bid # 2016-10, Annual Contract for Utility Parts.

City Manager Corder said that staff is asking the Council to reject all bids for Bid # 2016-10 Utility Parts. Bids were received in February, but staff had a number of questions regarding the quality and types of items that were proposed for this contract. Staff would like to re-write the specifications and issue a new solicitation in order to obtain the best quality products.

**The bids were rejected.**

[17-45](#)

Consider approval of a resolution appointing the Civic Foundation Scholarship Committee.

City Manager Corder said that this resolution appoints two new members to the Civic Foundation Scholarship Advisory Committee: Tommy Stewart and Iris Bradley. Councilmember Gage Prichard will serve as the Council Liaison to the committee.

This committee administers the scholarship program and awards college scholarships to the children of city employees.

**This resolution was approved.**

Enactment No: RES No. 17-003

[17-46](#)

Consider approval of the minutes of the March 21, 2017 City Council meeting with or without corrections.

**The minutes were approved.**

#### *Approval of the Consent Agenda*

**A motion was made by Councilmember Armstrong, seconded by Mayor Pro Tem Moore, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

## **IV. MAIN AGENDA**

[17-43](#)

Consider approval of a resolution to suspend April 21, 2017 effective date of proposed Oncor rate increase.

Director of Information Services Dale Harwell gave a presentation. He said that Oncor Electric Delivery Company filed an application on March 17 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$317 million or approximately 7.5% over present revenues. Oncor asks the City to approve an 11.8% increase in residential rates and a 0.5% increase in street lighting rates. If approved, a residential customer using 1000 kWh per month would see a bill increase of about \$6.68 per month.

This resolution suspends the April 21, 2017 effective date of Oncor's rate increase for the maximum period permitted by law to allow the City, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law and to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.

**This resolution was approved.**

Enactment No: RES No. 17-004

[17-41](#)

Consider approval of a request to purchase a sewer camera.

Purchasing Manager Elizabeth Anderson said that this is a planned replacement of a 2007 sewer camera. This camera will be installed in the van that was approved for purchase last month. This camera needs replacement - it currently requires a search for used parts when repairs are needed. This is an HGAC contract purchase so it satisfies statutory purchasing requirements. This camera equipment is available from Green Equipment Company in the amount of \$183,236.69.

**This purchase was approved.**

## **V. PUBLIC COMMENTS**

Mayor Lane recognized Kelly Perkins of 3801 Bryn Mawr Drive. She expressed concern that Hyer Elementary School students will have to attend school at the new HPISD school for two years while the Hyer building is being constructed. She asked the City Council advocate on their behalf with the HPISD.

John Tatum, 3800 Bryn Mawr, said he echoes the concerns of Ms. Perkins. Traffic patterns are a concern to them.

Mark Muller, 3605 Marquette, also echoed the previous two speakers.

## **VI. ADJOURNMENT**