TO: Robbie Corder, City Manager

City of University Park

FROM: Karen Walz FAICP, Principal

Strategic Community Solutions LLC

DATE: May 4, 2017

RE: Snider Plaza Roundtable Meeting

The City of University Park held a roundtable meeting for Snider Plaza stakeholders on Thursday, April 20, 2017. The objectives of this session were to:

- Share information about the current parking situation and options to address it.
- Engage stakeholders to understand their perspectives about parking issues & solutions.
- Seek agreement and support on direction and next steps to address Snider Plaza parking issues.

Karen Walz FAICP, Principal of Strategic Community Solutions LLC, designed and managed the session. The session was designed to be interactive in order to obtain the most input from participants and to allow stakeholders to work together to identify shared ideas. Teams worked to reach shared conclusions about the best approaches to parking issues. Keypad polling¹ was used to gain insights from all participants in the session.

Invitations to participate in this session were hand-delivered to all businesses in Snider Plaza and mailed to all Snider Plaza property owners. Approximately 25 people participated in all or part of this two-hour evening meeting. Based on feedback obtained through keypad polling, the largest share of participants were Snider Plaza business owners (41%). Property owners and owners of both business and property were equally represented with 24% each of participants. A smaller percentage of participants (6% each) were frequent customers or lived nearby. No one indicated another primary interest.

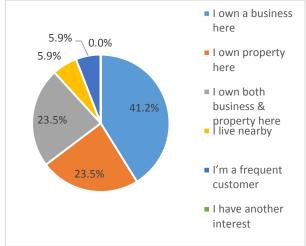


Exhibit 1: My primary interest in Snider Plaza is:

The meeting began with a welcome by University Park Mayor Pro Tempore Dawn Moore. Following the

welcome, Ms. Walz reviewed the agenda and obtained agreement from the group on the meeting objectives noted above. Since parking in Snider Plaza is an issue with a long history, background information was provided on past and current discussions. Former Councilmembers Jerry Grable and Bob Clark shared a summary of past studies and their insights into the solutions and agreements reached during those efforts. City Manager Robbie Corder presented background information on these

¹ Keypad polling uses hand-held keypads and wireless technology to poll all participants at once. The polling is immediate and anonymous. The results are projected on the screen so participants can immediately see the results. Since not all participants choose to answer all questions, the results are presented as percentages of those who did respond.

past studies and explained the current situation related to City acquisition of property that could potentially be developed for parking. Mr. Corder's presentation is found in Appendix 1 of this report.

Participant Perspectives

Keypad polling was used to obtain group feedback on a number of issues related to parking issues in Snider Plaza. These responses are presented below.

When is parking a problem?
Respondents had a strong degree of agreement that the biggest problem was parking at lunchtime on weekdays.
Exhibit 2 shows that almost ¾ of participants identified this timing for problems. Most other respondents felt it was a problem all the time.

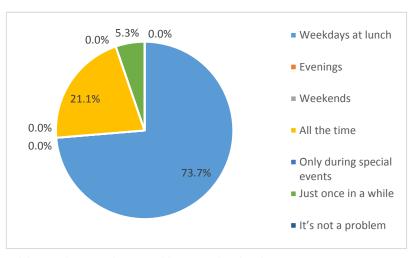


Exhibit 2: When is parking a problem in Snider Plaza?

Participants were somewhat evenly divided about whether changes to parking enforcement would make a difference. Exhibit 3 shows that about 37% felt it would not make a difference, while about 32% felt enforcement should be stricter. No one felt that parking time should be unlimited.

Exhibit 4 shows the participants' perceptions about the groups with the greatest need for additional parking. Employee parking was seen as an even greater need than lunchtime parking, despite the previous strong agreement that parking is only a problem at lunchtime.

Changes to enforcement won't make a difference to the parking problems	36.8%
We need stricter enforcement of the current	
rules	31.6%
The parking rules for how long people park	
need to be changed	15.8%
I'm not sure	10.5%
Enforcement is effective now	5.3%
There should be no limits on how long	
people park	0.0%

Exhibit 3: Should parking enforcement be changed?

Parking Users	Very important	Somewhat important	Somewhat unimportant	Very unimportant	I'm not sure
Employees of businesses in Snider Plaza	89.5%	10.5%	0.0%	0.0%	0.0%
Lunchtime customers	73.7%	21.1%	0.0%	0.0%	5.3%
Customers staying several hours or all day	55.0%	25.0%	5.0%	10.0%	5.0%
Customers staying an hour or less	52.6%	21.1%	21.1%	0.0%	5.3%
Customers with mobility issues	20.0%	50.0%	20.0%	5.0%	5.0%
People attending special events	4.8%	19.0%	33.3%	42.9%	0.0%

Exhibit 4: How important is it to add more parking for these users?

How should the costs of new parking be shared? Exhibit 5 shows the participants' perspectives in terms of the costs to provide parking (land acquisition, construction, etc.) and to operate parking (maintenance, operation, fee collection, etc.). Over 40% of participants (43%) agreed – either strongly or somewhat – that the costs of providing new parking should be shared by property owners, merchants and the City. Almost one quarter of participants needed additional information on this question. A majority (53%) of participants strongly disagreed that the costs to operate new parking should be shared.

	Strongly	Somewhat	Somewhat	Strongly	l need more
	agree	agree	disagree	disagree	information
The costs of <u>providing</u> new parking					
should be shared by Snider Plaza					
property owners, Snider Plaza					
merchants and the City.	28.6%	14.3%	0.0%	33.3%	23.8%
The costs of operating new parking					
should be shared by property					
owners, merchants, parking users					
and the City.	10.5%	10.5%	15.8%	52.6%	10.5%

Exhibit 5: How should the costs of parking be shared?

The next set of questions asked how the total costs of parking should be shared among several groups. Exhibit 6 presents these results. Half of the respondents felt that the City should pay the full costs of parking – that all University Park taxpayers should cover these costs in Snider Plaza.

	100%	Between 50% and 100%	50%	Between 0% and 50%	0%	l don't know
The City (i.e. all University						
Park taxpayers)	50.0%	20.0%	5.0%	10.0%	5.0%	10.0%
Property owners in Snider						
Plaza	4.8%	14.3%	9.5%	14.3%	42.9%	14.3%
Business owners in Snider						
Plaza	0.0%	10.0%	5.0%	15.0%	60.0%	10.0%
Users – the people who						
park in the spaces	0.0%	4.8%	9.5%	23.8%	33.3%	28.6%

Exhibit 6: What share of total parking costs should be paid by each group?

One option under consideration now is the construction of a new parking garage to serve Snider Plaza. If a new garage were built, what would the appropriate cost be to use it? Exhibit 7 shows that most participants believe the cost should be very low or free. One third of participants believe this parking should be free, while 29% believe a \$3/hour rate is appropriate and 19% believe a \$1/hour rate is appropriate.

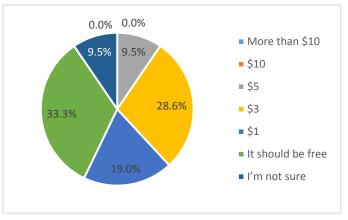


Exhibit 7: What is a reasonable charge to the user for an hour of parking in a new garage?

Team Solutions

After participants shared their perspectives on these particular issues, they worked in teams to answer questions about the best solutions for parking in Snider Plaza. Three teams worked to address the same questions. Team 3 was comprised of Snider Plaza merchants – owners of the businesses in the Plaza. Team 4 included property owners and those who owned both property and businesses. Team 5 also included property owners, as well as the lone University Park resident who attended. Worksheets were used to record team agreement about parking for four different groups of users – Snider Plaza customers, Snider Plaza employees, residents of nearby neighborhoods and visitors to other nearby destinations such as SMU and businesses south of Snider Plaza. The teams were also asked how to allocate new parking spaces and whether other mobility strategies might help address parking needs. The teams were also able to provide additional ideas. These recommendations are presented in Exhibit 8 on the following pages. The actual team worksheets are presented in Appendix 2.

Issue	Team 3		Tea	m 4		Team 5
Snider Plaza customers. Where should their parking be located? How should they help cover the costs of their parking?	In the center of the Plaza. They should have no charge for parking.		Near their destinations. They should not have to pay for parking since they are generating sales & beverage taxes that the City already collects.		includ parkir currei should	der Plaza proper, ling garage and ng in areas of nt parkland. They d pay to park using ay tickets.
Snider Plaza employees. Where should their parking be located? How should they help cover the costs of their parking?	In the new garage. We need more than 100 new spaces. They should pay \$20 to \$30 per parking space per month.		Ideally – near their jobs. Realistically – in remote locations. Sales and beverage taxes should cover the costs of their parking.		parkir Rever increr	garages and ng as noted above. nue from a tax ment financing ct should cover the
Residents of nearby neighborhoods. Where should their parking be located? How should they help cover the costs of their parking?	Wherever they want, at no charge.		At their homes, or near the businesses they are using. Sales and beverage taxes should cover the costs of their parking.		They o	can take their ees.
Visitors to SMU, stores south of Snider Plaza and other nearby destinations. Where should their parking be located? How should they help cover the costs of their parking?	In SMU garages or i other parking south Snider Plaza.	her parking south of		nider Plaza.	Not in	i Snider Plaza.
If there were 100 new parking spaces, how should they be allocated?	Snider Plaza customers	All tea 100% space	ider Plaza mployees ams felt that of the as should be ated to oyees	Nearby Resi	dents	Visitors to Other Places

Issue	Team 3	Team 4	Team 5
How can other strategies (walking, biking, DART, valet parking, Uber, etc.) bring people to Snider Plaza without needing to park their cars?	 Bike racks are needed Use special smaller spaces for vespas & motorcycles Have a valet service for customers Have a shuttle from the Bush Library to Snider Plaza 	Uber and Lyft could potentially help alleviate parking problems.	
What should happen next to solve Snider Plaza's parking problems?	Build a 200-space garage right away.	Use the City's sales and beverage taxes to fund parking.	Work through it.
Please share any additional ideas here:	 Parking ticket revenue should be used to help pay parking costs The overall idea is that the City should pay the full cost of building the garage, with the maintenance costs paid by the users Need some more short-term parking in the future Put in a moratorium on high intensity uses such as gyms Ask adjacent residents if they would support an above-ground garage as well as below-grade 	 We have insufficient data to make significant recommendations If a garage is built, it should be aboveground as well as below-grade 	There are too many gyms, resulting in too many people (and thus cars) per square foot of building

Exhibit 8: Team Solutions for Snider Plaza Parking

At the end of the meeting, each team presented its ideas to the entire group and keypad polling was used to determine the degree of agreement with the recommendations. Exhibit 9 shows these responses.

Team	Very consistent	Somewhat consistent	Somewhat inconsistent	Very inconsistent	I'm not sure
Team 3	64.7%	23.5%	5.9%	5.9%	0.0%
Team 4	77.8%	22.2%	0.0%	0.0%	0.0%
Team 5	58.8%	41.2%	0.0%	0.0%	0.0%

Exhibit 9: How consistent is this team's solution with my own ideas of how to address parking in Snider Plaza?

Potential Next Steps

The participants in this Roundtable Meeting – Snider Plaza merchants and property owners – play a special role in Snider Plaza and in the character of the University Park community. As a result, their perspectives are important ones to consider. Parking has long been identified as an important issue for Snider Plaza. Based on the results of this Roundtable Meeting, several items can be considered as next steps for action on Snider Plaza parking issues.

- 1. **Determine current parking demand characteristics.** The Carl Walker study evaluated parking use in 2008. Many determinants of parking may have changed since then the mix of uses in Snider Plaza, the number of restaurants (with lunchtime demands), the relative appeal of this area compared to other shopping destinations, the number of employees per square foot in Snider Plaza businesses and other factors. Meeting participants identified lunchtime parking as the biggest problem. Yet they felt that the group needing parking the most was business employees, a group which is not generating the lunchtime peak. An updated study, potentially using the latest technology, would provide a clearer basis for determining how current parking demand is being generated.
- 2. Evaluate the specific needs for employee parking among properties and businesses in Snider Plaza. Since there are many diverse types of businesses in Snider Plaza, there is variation in the number of employees these businesses have per square foot of building. Some blocks within the Plaza may have a higher employee density than others. There may be different patterns of employee parking need, with some businesses having a smaller number of employees who need parking all day and others having more employees who need parking only part-time during peak parking hours. Also, some properties provide employee parking on-site while others do not. All these factors suggest that additional employee parking, whether funded by the public or by a public-private partnership, may benefit some business and property owners more than others.

All three teams at this Roundtable Meeting felt that any additional parking in a new garage should be dedicated to employee parking. Participants expressed varying opinions about whether or how employees (or users of the new garage in general) should pay for this parking. Further analysis and discussion with business and property owners is needed to understand which businesses benefit the most from this additional parking and what funding approaches are most equitable.

- 3. Conduct more detailed investigations into the costs and revenues of a potential parking garage. The City Manager's presentation at this meeting included current estimates for costs related to a 100-space below-grade garage. These were \$3.25 million for land acquisition, \$3 to \$3.5 million for construction of 100 spaces, and annual operating costs of \$30,000 to \$50,000. Meeting participants suggested several funding sources existing sales and beverage tax revenue, TIF, monthly parking space payments, and \$1 to \$3 hourly parking rates paid through an autopay system. Calculation of the revenue potential of these funding sources will allow a comparison with these costs, to determine whether they are adequate to fund the garage.
- 4. **Explore the potential for other strategies that reduce parking demand.** The Carl Walker study identified a range of parking demand strategies that could be considered in Snider Plaza. Roundtable Meeting participants also identified actions that might make it easier for people to

- come to Snider Plaza without needing to park a car. These strategies should be examined and incorporated into any projects to address parking.
- 5. **Obtain feedback from University Park residents.** Many of the Roundtable Meeting participants expressed the opinion that some or all of the costs of additional parking should be paid by the public the City of University Park. Two of the three teams recommended that the garage site should include above-ground parking as well as below-grade, and one team recommended that existing City parks should be converted into parking. University Park residents and residential taxpayers should have a voice in these discussions as each of these ideas will impact the City's residents and homeowners.
- 6. Continue to engage Snider Plaza and University Park's business community in discussions about the details that can solve Snider Plaza's parking problems. The City's Commercial Advisory Committee could be the focal point for continuing discussion about costs, design and management structures for parking garage construction and operation. It could consider the ideas and solutions recommended by the Roundtable Meeting participants as well as the recommendations of past studies.

Appendix 1: City Manager Robbie Corder's Presentation

Roundtable Agenda:

- Presentation by City
 - Overview of City Property & Parking Potential
 - Snider Plaza Strategic Plan (Townscape)
 - Summarize Carl Walker Report
 - Summarize Snider Plaza Master Committee Recommendations
- Opportunity to improve Snider Plaza Parking has arrived. Do we want to act on it?

STRATEGIC COMMUNITY SOLUTIONS

4/20/2017

Snider Plaza Stakeholder Roundtable Meeting

Daniel/Haynie Properties

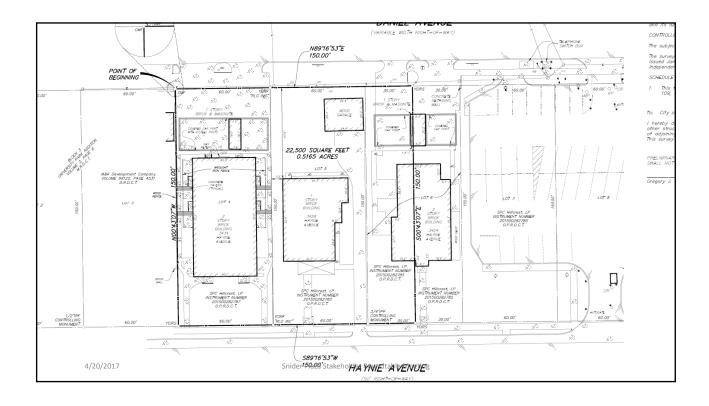
- 3424 Hanie (half lot)
- 3428 Haynie
- 3432 Haynie

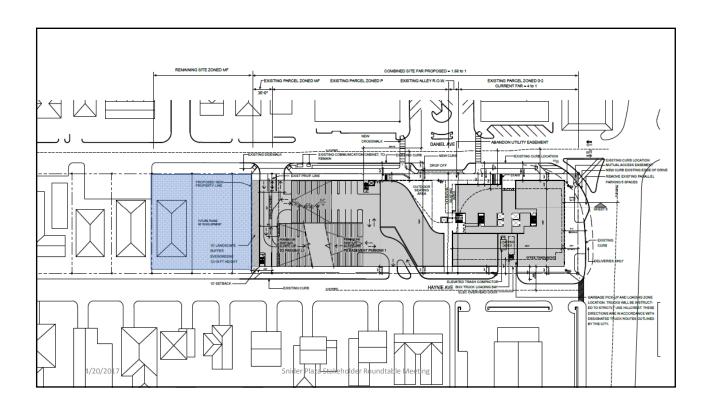
22,500 Square Feet (.5165 acres)

- Currently zoned Multi-Family (MF-2)
- \$3.25 million purchase price
- Opportunity to share facilities associated with Park Plaza development
- Positive recommendations from Commercial Retail Advisory Committee and SMU Land Sale Committee



4/20/2017



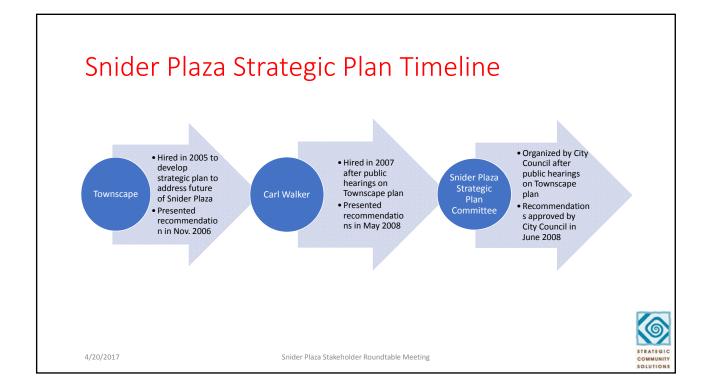


Financials: Below-grade parking structure

- Financing:
 - \$3.25 million City investment in purchase of land
 - \$3 3.5 million estimated construction costs for 100 parking spaces
 - Annual "debt service" of approximately \$113,000 135,000 for 30 years
 - Estimated Annual Operating Costs between \$30,000 \$50,000
 - Potential financing scenarios identified through Carl Walker report

STRATEGIC COMMUNITY

4/20/2017



4/20/2017

Townscape Parking Recommendations

- Parking deficiency identified (157 spaces)
- Pursue short and mid-term solutions regarding striping and space utilization
- Long-term solutions
 - Parking below-grade in Plaza
 - Below-grade parking as part of block or half-block redevelopment



4/20/2017

Snider Plaza Stakeholder Roundtable Meeting

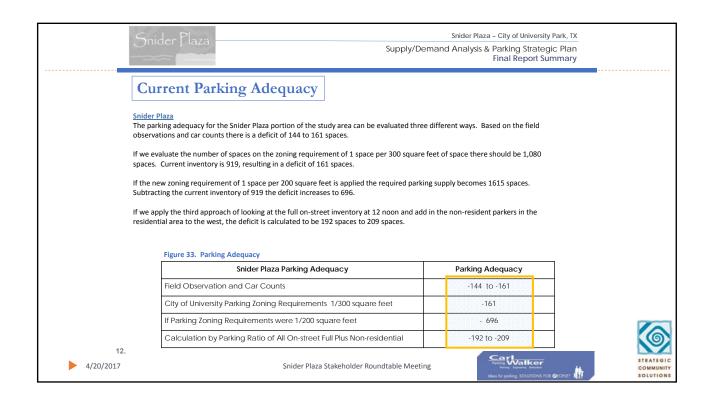
Carl Walker

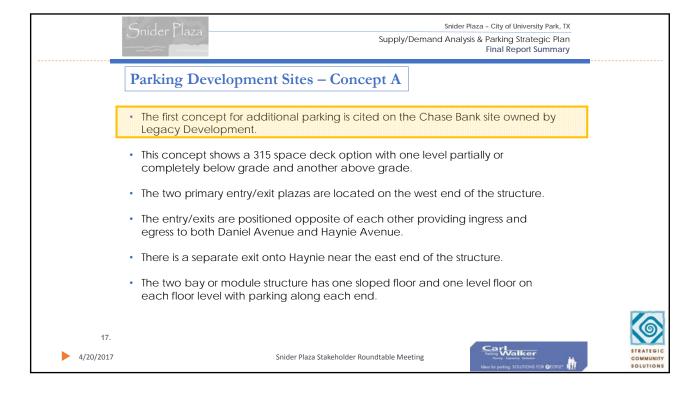
- Parking Inventory
- Parking Authority actively managed parking within the District
- Funding Strategies

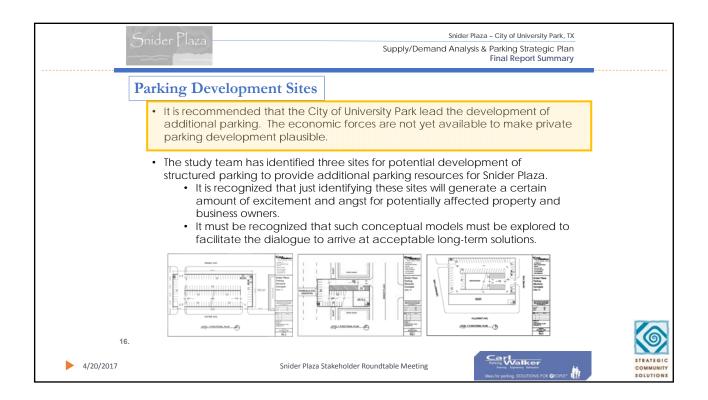


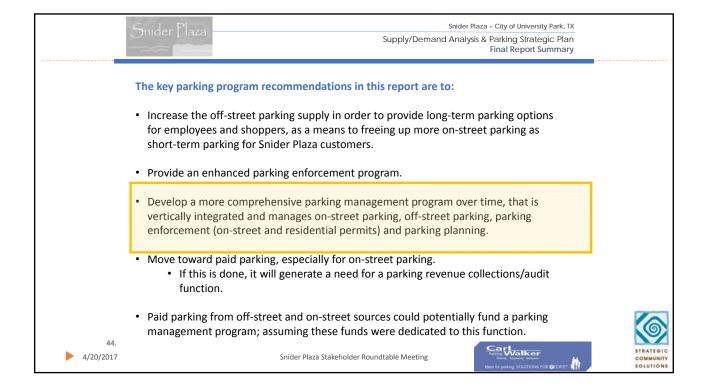
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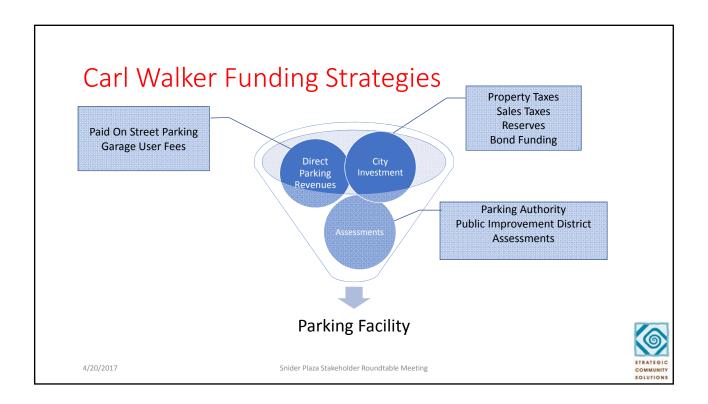












SP Strategic Plan Committee Recommendations:

- Adopted by City Council with Resolution No. 08-25
- Adoption of Resolution included:
 - Streetscape Design elements of Townscape
 - Revised recommendations from Strategic Plan Committee
 - Staff recommendations

RESOLUTION NO. 08-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PARK, TEXAS, ACCEPTING THE RECOMMENDATIONS OF THE SNIDER PLAZA-HILLCREST STRATEGIC PLAN COMMITTEE AS REQUESTED BY THE CITY COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PARK, TEXAS:

SECTION 1. That the Snider Plaza-Hillerest Strategic Plan Committee Task Force Recommendations dated June 11, 2008, a true copy of which is attached hereto as Exhibit "A" and made part hereof for all purposes, is accepted and found by the City Council to comply with its appointment of the Committee and its charge that the Committee provide a set of recommendations regarding parking, development standards and financing mechanisms to implement the Snider Plaza Plitherest Strategic Plan.

SECTION 2. This resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY PASSED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PARK, TEXAS, on the 21st day of October 2008.

James H. HOLMES, III, MAYOR

ATTEST:

BRANDY VOGB, CIT

4/20/2017

Snider Plaza Stakeholder Roundtabl

SP Strategic Plan Committee Recommendations:

Snider Plaza / Hillcrest Task Force Recommendations

Snider Plaza Area:

- Modify the existing Snider Plaza PD and adopt the Standards and Guidelines in accordance with Task Force recommendation for same dated February 7, 2009.
- Authorize development of a detailed plan to implement the Public Street Zone
 recommendations described in the Standards and Guidelines document
 referenced above. These would include, but no be limited to:
 - a. The Improvements shown on the Conceptual Plan titled Public Street Zone Standards and Guidelines - Snider Plaza Area on page 5 of the recommendations.
 - b. The various entry features indicated.
 - c. District sign element at Hillcrest and Daniel
 - d. Other public signage
 - e. ADA related items in the Public Zone
 - Detailed landscape and irrigation plan to include specific recommendations regarding tree species, tree size, tree spacing and other planting material
 - g. Hardscape and paving (including curb conditions)
 - h. Lighting
 - i. Preserving and achieving safe pedestrian crossing and access
 - Phasing Plan and implementation schedule

4/20/2017



SP Strategic Plan Committee Recommendations:

- Implement the recommendations contained in the report from Carl Walker, Inc. (CWI) dated May 15, 2008
 - a. Stabilize existing conditions by:
 - Modify Snider Plaza PD to parking ratios on a use-by-use basis that reflect actual parking demand.
 - Utilize the use-based Parking Rations currently in effect throughout the rest of UP.
 - b. Redefine the Restaurant Parking Ration to be 1 space / 100 sf
 - Establish an additional category for Nail / Hair Salons based on 1 space / 100 sf
 - In the event a proposed new use is more parking intensive than the use it is replacing, only permit such new use if it can provide adequate parking to support the additional demand it is imposing.
 - b. Implement AutoView technology to enhance parking enforcement
 - c. Create a better vehicle for collective action by the Snider Plaza businesses by asking the Snider Plaza property owners to form a Parking District, as outlined in the "Parking Organizations System Models" portion of CWI's report. This Parking District would:
 - Be formed as a Public Improvement District under the laws of the State of Texas and subject to the organizing requirements for same
 - Provide a vehicle for Tax Increment Financing to the extent allowed by law
 - iii. Have assessment authority
 - iv. Have parking enforcement authority

Snider Plaza Stakeholder Roundtable Meetin



4/20/2017

SP Strategic Plan Committee Recommendations:

- d. Upon successful creation of the Parking District described above,
 - formally pursue adding additional parking capacity:

 i. Add publicly owned and controlled parking via Public / Private partnerships
 - ii. Determine the feasibility of the Rosedale and other site options iii. Fund any new parking base on the joint participation of the City,
- all benefiting Property Owners and all benefiting merchants.

 e. At such time as additional parking capacity may be added to the Plaza, consider creating and implementing a Residential Parking Permit program for the area bounded by Daniel, the Hursey / Dickens alley,
- Lovers and the Plaza and the area east of Hillcrest bounded by Hillcrest, Daniel, Airline and Lovers.

 f. The City should create and fund a chief parking coordinator position to coordinate parking issues throughout the City.
- g. Achieve more uniform and consistent time limits for parking zones in the Plaza and along Hillcrest from 8 am to 6 pm based on 1-hour limits along curbs and 2-hour limits in the center Plaza spine. 15-minute limits and handicapped spaces shall remain where they presently exist, or may be approved in the future.

Hillcrest South Area:

- Accept the recommendations contained in the Public Street Zone Standards and Guidelines - Hillcrest South prepared by Townscape, dated February 7, 2008.
- Authorize development of a detailed plan to implement these Public Street Zone Standards and Guidelines.

4/20/2017



City Staff Recommendations:

STAFF RECOMMENDATIONS

(1) Additional Parking for Snider Plaza

Carl Walker Inc. in their report "Parking / Supply Demand Analysis & Strategic Plan" dated May 15, 2008, reviewed alternative options for providing additional parking resources in Snider Plaza over the long term. The City will work with business and property owners to develop a framework for funding the implementation of structured parking facilities over time. The City will consider participating in 50% of the cost of such projects and business and property owners will pay the other 50%.

(2) Drive-Through Windows

Businesses with drive-through windows generate high volumes of traffic. In view of the size of lots and current traffic issues, it is recommended that drive-through windows and curb cuts providing access to drive-through windows shall be prohibited on any street located within the defined boundaries of the Snider Plaza Planned Development District.



4/20/2017

Appendix 2: Team Worksheets

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¹ Carl Walker Report, 2008

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¹ Carl Walker Report, 2008

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Snider Plaza customers.		ER PLAZ	9 PROPE	2	
Where should their parking be located? How should they help cover the costs of their parking?	2) ADD 410 45	NW/4 +	NE/4 OF O LOVER	> W	
Snider Plaza employees.	DNEW G	APAGE OF	N DICKE	STA LOVE	سير
Where should their parking be located? How should they help cover the costs of their parking?		-ATO		relay TRAC notify another area gental of a casta compared niberal media casta compared niberal media casta compared	
Residents of nearby neighborhoods.	THEY C	AN TAXE	THERE	CHARLES	
Where should their parking be located? How should they help cover the costs of their parking?	35/16/1			phoblems? Please share an additional idea	

¹ Carl Walker Report, 2008

Worksheet for T	eam #		or Team #	Worksheet
Visitors to SMU,		a splains		
stores south of		L-HAMAGAA	H-WAR MI 311	
Snider Plaza and			Library I	
other nearby				
destinations.				
Where should	NOT SNI	WER PL	924	
their parking be				
located? How				
should they help				
cover the costs of				
their parking?				BOTE BY AND AND A
If there were 100	Snider Plaza	Snider Plaza	Nearby	Visitors to
new parking	customers	employees	Residents	Other Places
spaces, how		10000	all	a valid blueits
should they be		100%	to a	and suff threes
allocated?	72 (47) (27)			
How can other			Con K	
strategies		CANA STATE		
(walking, biking,				
DART, valet				
parking, Uber,		the state of		
etc.) bring people				
to Snider Plaza				
without needing				
to park their cars?				
What should	una.	THOUGH	17	
happen next to				
solve Snider				
Plaza's parking				
problems?				
	Too MA	DENDIT.	od	
Please share any	732		1/10-	of Sheatson - E
Please share any additional ideas	OH	veroit,	1/xxx	· All product
here:				