



Meeting Minutes
Planning and Zoning Commission

Tuesday, June 13, 2017

5:00 PM

Council Chamber

4:30 - 5:00 PM - Work Session for Agenda Review

A work session was opened at 4:30 PM in the Council Conference Room by Chairman Bob West.

Mrs. Rees introduced PZ 17-007 to amend Planned Development District PD-17 and approve a detailed site plan to add an addition to the northwest corner of the existing high school located at 4220 Emerson Avenue. Mrs. Rees provided a brief PowerPoint presentation and offered renderings of the site, setbacks, and height information. A brief discussion was held regarding fire codes, the request for additional architectural design, the distance between the main building and the visitor stands, and the layout of the building with the proposed additions. Jonathan Aldis, with Stantec Architecture, offered his input regarding the addition of head-in parking, the screening of dumpsters, and the additional landscape. The Commissioners discussed the responses that were received from residents, coverage calculations, and the construction timeline and schedule.

The work session was closed at 4:53 PM.

Call to Order

Chairman West called the meeting to order at 5:02 PM and introduced the Commissioners and the City staff members.

Introduction of Commission Members

Present: 5 - Chairman Bob West, Commissioner Mark Aldredge, Commissioner Doug Roach, Commissioner Liz Farley, and Commissioner Neil Harris

Excused: 1 - Commissioner Rusty Goff

Seated: 3 - Commissioner Jerry Jordan, Commissioner Blair Mercer, and Commissioner John Walsh III

Staff in Attendance

Jessica Rees, City Planner,
Cecilia Mena, Planning Technician,
Alexis Allen, Acting City Attorney.

The Planning and Zoning Commission of the City of University Park will conduct a public hearing in the Council Chamber. Consideration will be given to the following item(s):

PZ 17-007

Consider a request by HPISD to amend Planned Development District PD-17 and approval of a detailed site plan to add an addition to the northwest corner of the existing high school located at 4220 Emerson Avenue.

Chairman West requested a briefing from staff. Mrs. Rees introduced PZ 17-007. Mrs. Rees provided a brief PowerPoint presentation and offered proposed and existing photos, setbacks, and height information. Mrs. Rees recommended that the Commissioners forward a recommendation to City Council.

Chairman West requested that someone from the project speak on behalf of the case.

Jonathan Aldis, with Stantec Architecture, approached the podium. Mr. Aldis offered to answer any questions from the Commissioners. A brief discussion was held regarding trash can screening, building height, and the addition of architectural elements.

Chairman West requested for anyone else to speak in favor. With no one to speak, Chairman West then requested for anyone to speak in opposition to approach the podium. With no one to speak in opposition, Chairman West closed the public hearing.

A motion was made by Commissioner Aldredge, seconded by Commissioner Roach, that this PD Amendment be recommended for approval. The motion carried by a unanimous vote.

Consider the previous meeting minutes with or without corrections:

107-13

Minutes from the Planning and Zoning meeting dated May 9, 2017.

A motion was made by Commissioner Aldredge, seconded by Commissioner Farley, that the Minutes be approved. The motion carried by a unanimous vote.

ADJOURNMENT: With their being no further business before the Commission, Chairman West adjourned the meeting at 5:12 PM.

Approved by:

Chairman Robert H. West

Date