



**AGENDA MEMO**  
10/3/2017 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Greg Spradlin, Chief of Police

**SUBJECT:** Approval of a park reservation request and approval of route through University Park for the Susan G. Komen 3-Day Walk

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**BACKGROUND:**

Staff has been contacted by representatives of the Susan G. Komen Foundation regarding its annual 3-day walk to raise funds for breast cancer research. Foundation representatives advise the planned route includes the participants walking through University Park, passing through Curtis Park and setting up a rest area at Goar Park. The event is scheduled for Sunday, November 5, 2017 from 7:30 a.m. to approximately 11 a.m. and is anticipated to have approximately 1,000 participants.

If this request is approved by the City Council, staff would recommend the following *criteria* be followed by the Susan G. Komen Foundation:

- Develop and distribute form letter to be distributed to residents within 600 ft. of the park
- Provide adequate restroom facilities based on number of participants
- Pay Goar Park Refundable Deposit of \$250.00
- Pay Land Use - Goar Park \$500.00
- Provide Police security at the Foundation's expense

**RECOMMENDATION:**

Staff recommends approval of this request. This event has taken place in the city for the past several years and has been very successful and was completed without any problems.