

August 28 2017

Chief Greg Spradlin University Park Police Department 3800 University Blvd University Park TX 75205

Dear Chief Spradlin:

This letter is to serve as notification that the Susan G. Komen Dallas Fort Worth 3-Day will be passing through your jurisdiction.

The Susan G. Komen 3-Day<sup>®</sup> is a 60-mile walk for women and men who are ready to end breast cancer forever. Participants raise a minimum of \$2,300 and walk an average of 20 miles a day for three consecutive days. Seventy-five percent of the net proceeds raised by the Komen 3-Day help Susan G. Komen<sup>®</sup> support the global research program and other mission objectives, while the remaining 25 percent helps Affiliates support local programs including medical assistance, patient navigation and provider education, for example.

Since its founding in 1982, Komen has funded more than \$920 million in research and provided more than \$2 billion in funding to screening, education, treatment and psychosocial support programs serving millions of people in more than 30 countries worldwide. Komen is the world's largest breast cancer organization, funding more breast cancer research than any other nonprofit outside of the federal government, while providing real-time help to those facing the disease.

But there is still more work to be done. In 2017, more than 250,000 new cases of invasive breast cancer are expected to be found in women and more than 2,400 new cases of breast cancer in men in the U.S. So we keep walking, and we keep raising money until breast cancer is done.

On Sunday November 5 2017 approximately 1000 women and men will pass through your jurisdiction between 7:30AM – 10:45AM. I have enclosed a portion of our route map to detail the areas where participants will be walking. You will find that most the event takes place on sidewalks, shoulders and in bike lanes.

Safety is the number one priority of the 3-Day. All of our walkers, volunteer crew members and paid staff receive safety education before the event begins. Participants are required to follow all safety rules and regulations of the event.

Enclosed is our Event Notification Form for your signature. We carry this with us at all times during the 3-Day. In the unlikely event of an emergency during our time within your jurisdiction, we will contact you, or your representative (or designee), immediately.

Thank you for your support,

Eileen Barnick Event Production Manager Event 360, Inc. Phone: 773-247-5360 ext. 819 Email: ebarnick@event360.com Fax: 888-453-1731



# **NOTIFICATION / APPROVAL OF EVENT**

Our jurisdiction has been notified, in writing, that the Susan G. Komen Dallas Fort Worth 3-Day will be taking place November 3<sup>rd</sup>- 5th. We are aware that approximately 1000 walkers will be participating in the event and will be passing through our area on Sunday November 5<sup>th</sup> from approximately 7:30AM – 10:45AM

Name & Title:	
Department:	
Address:	
Phone:	
Fax:	
Email:	
Signature:	

CONTACT NAME & NUMBER (ON-DUTY INDIVIDUAL TO BE CONTACTED DURING THE ACTUAL EVENT)

Name:	
Mobile:	
Office:	(24-Hour Contact Number)
Home:	(24-Hour Contact Number)

PLEASE SIGN AND RETURN VIA EMAIL OR FAX TO:

Eileen Barnick Event Production Manager Event 360, Inc. Phone: 773-247-5360 ext 819 Email: ebarnick@event360.com Fax: 888-453-1731



Global Headquarters 5005 LBJ Freeway, Suite 250 Dallas, Texas 75244 1-877 GO KOMEN www.komen.org

Subject: Susan G. Komen 3-Day® Walks

The purpose of this letter is to introduce Event 360, Inc. to you. Event 360 has been contracted by Susan G. Komen® to provide event production services for the Susan G. Komen 3-Day event, which is a series of charitable fundraising walks that will be held in communities like yours throughout the United States.

The goal of the 3-Day event is to raise funds for the continuing fight against breast cancer and to foster awareness about this deadly disease in communities nationwide. The thousands of participants in the 3-Day for the Cure event walk 60 miles over the course of three days, each raising \$2,300 or more to fight breast cancer. Seventy-five percent of the net proceeds raised by the Susan G. Komen 3-Day help support Komen's national research grant portfolio and large public health outreach programs for women and men facing breast cancer. The remaining 25 percent helps fund local community financial, treatment and support programs.

Since its inception in 1982, Komen has funded more breast cancer research than any other non-profit organization while providing funding for screening, treatment assistance and social and financial support to women, men and families facing the disease. But there is still much more work to be done. Breast cancer continues to be the leading cancer in women, with nearly 1.7 million cases of breast cancer expected to be diagnosed globally this year alone. For further information about Komen, breast health or breast cancer, please visit komen.org or call 1.877 GO KOMEN. For more information about the 3-Day, please visit The3Day.org.

I am writing on behalf of Komen to ask for your support as Event 360 works to develop a walking route in your community for the 3-Day. Komen and Event 360 are committed to operating a safe and successful event that will reflect positively on your community, while raising funds and awareness for this worthy cause.

If you would like further information or have questions, please contact Komen's 3-Day Project Manager, Chrissy Mathews, at 972-701-2196 or <u>cmathews@komen.org</u>.

Thank you for your support and cooperation.

Sincerely.

Ellen Willmott Corporate Secretary



## **ROUTE DESCRIPTION**

This year, thousands of women and men will come together in an amazing display of courage and commitment. They'll walk 60 miles over the course of three days, approximately 20 miles each day. Each day, the route is open during daylight hours only.

Throughout the 60 miles, the participants are supported each step of the way. At no time, will we block or direct traffic in any manner. Participants walk only on sidewalks, shoulders and in bike lanes, and follow all pedestrian traffic laws as they venture along the route. The event is supported by a team of dedicated volunteer route safety crew members stationed at various points along the route. The route safety team ensures that participants are abiding by all traffic laws and crossing streets safely. All along the route, six to ten 12-passenger "Sweep" vans patrol the route picking up participants who are unable to continue walking. The last walker is escorted by an event staff member known as "the caboose," who is in constant communication with the event Command Center and is also tracked via GPS locator.

Approximately every three to four miles, the participants will come to a rest stop, or service area, designated as a pit stop, grab & go or lunch stop. All stops are operated by event volunteers and staff. Both pit stop and lunch stop areas are designed to give the participants a place to rest, re-hydrate, refuel and take care of basic first aid needs. Licensed medical professionals are located at each of the pit stops and ambulances are stationed where the majority of the participants are gathered. Some of these stops also have coach buses stationed on-site to transport walkers who are unable to continue walking.

Each rest stop has an opening and closing time, to ensure participants keep a pace that enables them to complete the route before sunset. Participants arriving after the designated closing time board a coach bus and are moved ahead to either another stop along the route or to the end of the route.

The entire route is monitored from our well-equipped Command Center, which is stationed at our campsite on Friday and Saturday and at our closing location on Sunday. Up-to-the-minute reports are sent to the Command Center where we track the location and pace of the walkers, record any incidents, and handle all emergencies.



# Susan G. Komen 3-Day<sup>®</sup> Description

This year thousands of women and men will come together in an amazing display of courage and commitment. They'll walk 60 miles over the course of three days, each raising \$2,300 or more in the fight to end breast cancer forever.

As participants cover the mileage on foot, volunteers help along the way. As evening approaches, the walkers come home to an amazing Mobile City, complete with sleeping tents, hot meals, showers, medical services and everything they need to rest up safely for the next day's journey. As the walkers reach the end of 60 inspirational miles, they are greeted by a joyful Closing Ceremony to celebrate their accomplishment.

Each Susan G. Komen 3-Day<sup>®</sup> walker commits to raising \$2,300 or more for the cause. They're not fundraising experts. They're not athletes. They're ordinary people who've been inspired to make a difference. Because they made the simple decision to do something bold, to not sit by while breast cancer takes its toll, lives will be saved.

Seventy-five percent of the net proceeds raised by the Komen 3-Day help fund national research and large public health outreach programs for women and men facing breast cancer. The remaining 25 percent helps fund local community and Affiliate support and outreach programs.

For more information about the 3-Day<sup>®</sup>, visit The3Day.org or call 800-996-3DAY. For more information about Susan G. Komen<sup>®</sup>, breast health or breast cancer, visit <u>www.komen.org</u> or call 1-877 GO KOMEN.



# **GRAB & GO DESCRIPTION**

"Grab & Go" locations are support areas set up along each day's route for Susan G. Komen 3-Day<sup>®</sup> participants. They are operated by event volunteers and staff and are designed to give the walkers a place for a quick rest and a chance to re-hydrate.

Generally, a Grab & Go will have one 15' diameter, free-standing tent for serving water and sports drink. Supplies, water and ice are dropped off the morning of the event and are removed when the site is officially closed. Portable toilets are also a part of a Grab & Go and are typically delivered the evening before use and picked-up the evening after use.

Vehicles ranging from passenger cars and minivans to a 24' box truck will need to access the site and require parking on the event day.



Presented by: Bank of America

# CITY OF UNIVERSITY PARK EVENT TIMELINE

# SATURDAY, NOVEMBER 4, 2017

Morning/Afternoon Route is marked with 16" diameter coroplast black arrow signs

# SUNDAY, NOVEMBER 5, 2017

7:30 AM	Walkers begin to depart Walnut Hill Recreation Center (Dallas, TX)
8:15 AM	Walkers begin to enter University Park at W Northwest Hwy & Thackery St.
8:30 AM	Walkers begin to arrive at Curtis Park
8:40 AM	Walkers begin to arrive at Goar Park
10:15 AM	Clean up begins at Goar Park
10:45 AM	Walkers out of University Park city limits Route signage crew begins removing arrows
2:00 PM	All supplies and portable toilets are picked up

Note: Times are subject to change



2017 Dallas/Fort Worth 3-Day Police Support Schedule								
	University Park							
Day One	Location	Officers	Reason	Mile Marker	Start Time	End Time		
Friday Nov. 3, 2017	No Support Requested							

	University Park					
Day Two	Location	Officers	Reason	Mile Marker	Start Time	End Time
Saturday,						
Nov. 4,	No Support Requested					
2017						

	University Park					
	Location	Officers	Reason	Mile Marker	Start Time	End Time
Day Three	Lovers Lane & Thackery Street	1	Assist with crossing	4.0	8:30 AM	10:00 AM
•	Preston Road & University Blvd.	1	Assist with crossing	5.0	8:45 AM	10:45 AM
•	Preston Road & McFarlin Blvd.	1	Assist with crossing	5.1	8:45 AM	10:45 AM
	Preston Road & St Andrews Dr	1	Assist with crossing	5.4	8:50 AM	10:50 AM

IRS Department of the Treasury Internal Revenue Service P.O. Box 2508 Cincinnati OH 45201 This letter is evidence of organization's tax exempt status only. For more information, call 800-996-3DAY (800-996-3329).

> In reply refer to: 0248364799 Jan. 23, 2013 LTR 4168C E0 75-1835298 000000 00 00013676 BODC: TE

SUSAN G KOMEN BREAST CANCER FOUNDATION SUSAN G KOMEN FOR THE CURE 5005 LBJ FREEWAY 250 DALLAS TX 75244-6125

000928

Employer Identification Number: 75-1835298 Person to Contact: Mrs. K Hopton Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 11, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 1992.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



0248364799 Jan. 23, 2013 LTR 4168C E0 75-1835298 000000 00

00013677

SUSAN G KOMEN BREAST CANCER FOUNDATION SUSAN G KOMEN FOR THE CURE 5005 LBJ FREEWAY 250 DALLAS TX 75244-6125

If you have any questions, please call us at the telephone number shown in the heading of this letter.

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Sincerely yours,

Reyard martin

Richard McKee, Department Manager Accounts Management Operations

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ACORD <sup>®</sup> CERTIFICATE OF LIABILITY INSURANCE							(MM/DD/YYYY) /12/2017				
C B	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.										
lf	MPORTANT: If the certificate h SUBROGATION IS WAIVED, s his certificate does not confer r	ubject to	the te	rms and conditions of th	e polic	cy, certain p	olicies may				
	DUCER	.g			CONTA NAME:		/				
Cor	mmercial Lines - (800)-332-9256				PHONE (A/C, No	. Ext): 303-86	3-6129	FAX (A/C, No)	855-6	69-8729	
	ells Fargo Insurance Services USA	, Inc.			E-MAIL		cholson@wel				
	S. Cascade Ave, 2nd Floor				INSURER(S) AFFORDING COVERAGE						
	lorado Springs, CO 80903				INSURE			nce Company		25224	
The	URED e Susan G Komen Breast Cancer	Foundatio	n, Inc-I	Event 360	INSURE		is Insurance	Company		17370	
	05 LBJ Freeway				INSURE	RD:					
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Α	AUTOMOBILE LIABILITY			CAA 1024620-20		7/1/2017	7/1/2018	COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000	
	X ANY AUTO							BODILY INJURY (Per person)	\$		
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CE	RTIFICATE HOLDER				CANC	ELLATION					
To Whom It May Concern - -				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
				AUTHORIZED REPRESENTATIVE							

Jean Brandon

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CPA 1004002 - 20 07/01/17 RAC 07/12/17

### COMMERCIAL GENERAL LIABILITY CG 20 15 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### ADDITIONAL INSURED - VENDORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

## SCHEDULE

#### Name of Additional Insured Person(s) Or Organization(s) (Vendor)

As required by any Municipality, by agreement with any Governmental Entity or as Required by Written Contract executed prior to a loss

## Your Products

Per schedule on file with Company Dallas, TX

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured any person(s) or organization(s) (referred to throughout this endorsement as vendor) shown in the Schedule, but only with respect to "bodily injury" or "property damage" arising out of "your products" shown in the Schedule which are distributed or sold in the regular course of the vendor's business.

However:

- 1. The insurance afforded to such vendor only applies to the extent permitted by law; and
- 2. If coverage provided to the vendor is required by a contract or agreement, the insurance afforded to such vendor will not be broader than that which you are required by the contract or agreement to provide for such vendor.
- **B.** With respect to the insurance afforded to these vendors, the following additional exclusions apply:
  - 1. The insurance afforded the vendor does not apply to:
    - a. "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
    - **b.** Any express warranty unauthorized by you;
    - c. Any physical or chemical change in the product made intentionally by the vendor;
    - d. Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
    - e. Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
    - f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

CG 20 15 04 13

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Page 1

- g. Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor: or
- h. "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(1) The exceptions contained in Sub-paragraphs d. or f.; or

- (2) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- 2. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
- C. With respect to the insurance afforded to these vendors, the following is added to Section III - Limits Of Insurance:

If coverage provided to the vendor is required by a contract or agreement, the most we will pay on behalf of the vendor is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

CG 20 15 04 13

CPA 1004002 - 20 07/01/17 RAC 07/12/17

## COMMERCIAL GENERAL LIABILITY CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

#### Name Of Additional Insured Person(s) Or Organization(s):

As required by any Municipality, by agreement with any Governmental Entity, or as required by Written Contract executed prior to a loss.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or

2. In connection with your premises owned by or rented to you.

However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
- B. With respect to insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.