



AGENDA MEMO
10/17/2017 Agenda

TO: Honorable Mayor and City Council

FROM: Greg Spradlin, Chief of Police

SUBJECT: Holiday Hayrides

BACKGROUND:

In the past, various preschool associations (UPPA, HPA and ABPA) have held Holiday Hayrides which raised funds benefiting each elementary school in the Highland Park Independent School District. This event has grown during the last three years and now utilizes seven (7) flatbed trailers whereby children and families ride to view the holiday lights in the City of University Park. These hayrides will begin and end at Goar Park. Therefore, Staff requests City Council consideration of this event.

DATES & TIMES:

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| Tuesday, December 12 th | UP event begins @ 5 pm Hayride from 7 to 8 pm |
| Wednesday, December 13 th | Hyer event begins @ 5 pm Hayride from 7 to 8 pm |
| Thursday, December 14 th | Armstrong/Bradfield @ 5 pm Hayride from 7 to 8 pm |

RECOMMENDATION:

Staff recommends the Holiday Hayride event with the following stipulations:

- There must be two adult chaperones on each trailer throughout the hayride
- There must be a UPPD lead vehicle and follow up vehicle behind the last trailer to ensure non-participating vehicles do not cause a safety issue
- The UPPD lead and follow up vehicles will be staffed by an off-duty police officer hired for this event and paid for by the preschool association associated with that day
- All requirements established by the UP Parks Department must be met by each preschool association