



**AGENDA MEMO**  
12/5/2017 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Elizabeth Anderson, Purchasing Manager

**SUBJECT:** Request Approval to Purchase Four Police Vehicles

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**BACKGROUND:**

The Police Department needs to replace four vehicles. These are planned replacements, and the old vehicles will be sold at auction.

The Department is replacing three 2012 Chevy Tahoes that are used for patrol operations. Patrol vehicles are used up to 20 hours per day, seven days per week and thus incur wear and tear quickly. Staff would like to purchase **three 2018 Chevrolet Tahoe PPV models, each with a General Motors PP Major Guard Warranty Plan for a cost of \$36,458.33 per vehicle.** The warranty plan is good for five years or 100,000 miles with bumper to bumper coverage. The total purchase price for these three vehicles and their warranty plans is \$109,374.99.

The Department is also replacing one 2007 model vehicle that is used by the Warrant Officer. The new vehicle would also be a 2018 Chevrolet Tahoe PPV. The Warrant Officer's car is not used as frequently as the Patrol vehicles, so Staff is not requesting a warranty plan for this car. **Total purchase price for this vehicle would be \$32,380.00.**

**The combined total of four vehicles and three warranty plans is \$141,754.99.** These items can all be purchased from Caldwell County Chevrolet via BuyBoard contract 521-16. BuyBoard contracts have been competitively bid and thus satisfy State purchasing guidelines.

Quotes and a memo from Les Jackson, Fleet Manager are attached.

**RECOMMENDATION:**

Staff recommends the purchase of four Chevy Tahoes and three extended warranty plans for a total cost of \$141,754.99 from Caldwell County Chevrolet.