



AGENDA MEMO
12/19/2017 Agenda

TO: Honorable Mayor and City Council
FROM: Gerry Bradley, Director of Parks and Recreation
SUBJECT: Reservation Request: Park Cities Preservation Society – Car Show

BACKGROUND:

Staff received a reservation request from the Park Cities Preservation Society regarding the 3rd Annual Classic and Antique Car Show scheduled for Saturday, April 21, 2018 (rain date of April 28) at Burleson Park. Over the past 2 years, the event has been very successful and has gained support from participants and residents. All street closures will be the same as last year.

Key items for PCPS to complete prior to the event:

- Distribute informational event door hanger for surrounding neighborhood, two weeks prior to the event.
- Coordinate additional parking with SMU.
- Secure Police officers to support pedestrian safety.
- Provide barricades and signage for traffic flow and street closures.
- Provide additional rest room facilities for event.

RECOMMENDATION:

Staff will take direction from City Council on how to proceed with the request.

ATTACHMENTS:

Reservation Request