



AGENDA MEMO

3/6/2018 Agenda

TO: Honorable Mayor and City Council

FROM: Jacob Speer, Director of Public Works

SUBJECT: Consider an amendment to the Fee Schedule to provide for assessment and collection of a backflow device inspection report submittal fee

BACKGROUND:

If the City utilizes SC Tracking Solutions for receipt of annual backflow prevention device inspection reports, an amendment to the Fee Schedule is required to allow for assessment and collection of a \$15.00 submittal fee. The fee is assessed for each inspection report. Of the \$15.00 fee, SC Tracking Solutions will rebate the City \$3.05 and retain \$11.95 for their service.

A resolution amending the Fee Schedule ordinance is attached for Council consideration.

RECOMMENDATION:

Staff recommends approval of the resolution amending the Fee Schedule to provide for collection of a \$15.00 submittal fee per inspection report.