



**AGENDA MEMO**  
6/5/2018 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Elizabeth Anderson, Purchasing Manager

**SUBJECT:** Approval of Cooperative Purchasing Agreement with Physio Control

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**BACKGROUND:**

The City's Police and Fire Departments wish to purchase defibrillators and service plans through vendor Physio Control. A cooperative contract with this vendor exists through the National Association of State Procurement Officials (NASPO). NASPO contract # OK-SW-300 is valid through October 2018, with additional annual renewals available through 2022.

NASPO requires the City to sign a Participating Addendum with Physio Control in order to take advantage of this contract. **This Addendum does NOT bind the City to a specific dollar amount;** it merely states that the vendor and the City agree to make transactions through the cooperative program. **Staff is asking Council for approval to authorize the City Manager to sign this Participating Addendum and any subsequent renewals.**

The NASPO contract with Physio Control has been competitively bid and thus satisfies the requirements for public purchasing. The City and Physio Control have agreed upon terms for a Participating Addendum. If approved by Council, the City Manager will sign this Participating Addendum. Purchasing will then send this document back to Physio Control and to NASPO and have the ability to make purchases under the cooperative contract.

A copy of the Participating Addendum with Physio Control is attached.

**RECOMMENDATION:**

**Staff recommends that Council authorize the City Manager to approve this Participating Addendum and any subsequent renewals** so that the City can use the NASPO contract for purchases from Physio Control.