



# City of University Park

City Hall  
3800 University Blvd.  
University Park, TX 75205

## Meeting Minutes Planning and Zoning Commission

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Tuesday, May 8, 2018

5:00 PM

Council Chamber

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### *4:30 - 5:00 PM - Work Session for Agenda Review*

A work session was opened at 4:36 PM in the Council Conference Room by Chairman West.

Mrs. Rees announced that Commissioner Farley was elected to City Council and will no longer be on the Planning and Zoning Commission, Cecilia Mena will be promoted to Code Enforcement and Mrs. Rees and her husband will be expecting their first child. Mrs. Rees moved forward to introduce PZ 18-007 to consider a request by George O'Reilly representing University Park United Methodist Church to amend the existing Planned Development District 20 to allow for an outdoor learning center and bike path. Mrs. Rees provided a brief Power Point presentation and offered information on the two-hundred foot (200') mail buffer and the number of notices that staff received. Mrs. Rees stated that the Church went before the P&Z Commission to install a fence in 2015. During the presentation, Mrs. Rees displayed the layout of the proposed outdoor learning center, infant/toddler playground and bike path. Mrs. Rees stated that the proposed outdoor learning center will include a child-oriented area with activities, a walk/bike path and an area with picnic tables. Mrs. Rees explained that a new fence will be installed that will tie into the existing fence for safety purposes. Mrs. Rees displayed the project guidelines for phase one and two, if funded. City Attorney Rob Dillard questioned if this area would be open after Church hours and Mr. O'Reilly explained that the gates are currently left unlocked after hours so children can enjoy the space. Mr. O'Reilly explained that the addition will enhance the outdoor experience and be an improvement to the neighborhood. A brief discussion was held regarding the letters and numbers that will be placed on the walking path and erosion control.

The work session was closed at 4:50 PM.

### *Call to Order*

Chairman West called the meeting to order at 5:02 PM and introduced the Commissioners and the City staff members.

*Introduction of Commission Members*

- Present:** 5 - Chairman Bob West, Commissioner Mark Aldredge, Commissioner Doug Roach, Commissioner Neil Harris, and Commissioner Blair Mercer
- Excused:** 3 - Commissioner Liz Farley, Commissioner John Walsh III, and Commissioner Rusty Goff
- Seated:** 1 - Commissioner Jerry Jordan

*Staff in Attendance*

Jessica Rees, City Planner  
Cecilia Mena, Planning Technician  
Rob Dillard, City Attorney

*The Planning and Zoning Commission of the City of University Park will conduct a public hearing in the Council Chamber. Consideration will be given to the following item(s):*

PZ-007

Consider a request by George O'Reilly representing University Park United Methodist Church to amend the existing Planned Development District 20 to allow for an outdoor learning center and bike path. The subject site is located at 4024 Caruth Boulevard.

Chairman West requested a briefing from staff. Mrs. Rees introduced PZ 18-007 and provided a brief Power Point presentation. Mrs. Rees offered an overview of the notices that were mailed and returned. Mrs. Rees displayed a rendering of the proposed layout and guidelines for the project. Mrs. Rees requested that the Commissioners consider the request and forward a recommendation to City Council.

Chairman West requested that anyone who wish to speak to this case or in favor to approach the podium. With no one to speak in favor, Chairman West requested that anyone who wish to speak in opposition to approach the podium. With no one to speak in opposition, Chairman West closed the public hearing.

Commissioner Roach gave a resolution on new business to recognize and congratulate former colleague Commissioner Farley who has been elected to City Council. The Commission is confident that she will do as good of a job for City Council as she did for the P&Z Commission.

**A motion was made by Commissioner Aldredge, seconded by Commissioner Roach, that this PD Amendment be recommended for approval. The motion carried by a unanimous vote.**

*Consider the previous meeting minutes with or without corrections:*

18-05

Minutes from the April 10, 2018 Planning and Zoning meeting.

**A motion was made by Commissioner Mercer, seconded by Commissioner Aldredge, that the Minutes be approved. The motion carried by a unanimous vote.**

*ADJOURNMENT: With there being no further business before the Commission, Chairman West adjourned the meeting at 5:09 PM.*

*Approved by:*

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*Chairman Robert H. West*

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*Date*