



**AGENDA MEMO**  
9/4/2018 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Elizabeth Anderson, Purchasing Manager

**SUBJECT:** Consider Awards for Bid# 2018-11 for Utility Parts

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**BACKGROUND:**

Bid # 2018-11 for Utility Parts included 241 items that are stocked by the Warehouse for issue to the Utilities Division during repairs of the City's water and wastewater infrastructure. This bid is for a one (1) year contract, with four (4) optional annual renewals. Staff opened bids on July 20, 2018 and received three (3) responses.

Staff carefully reviewed the offers for each item, taking the proposed make, model, and price into consideration. Staff is recommending a primary contract and a secondary contract for most items. The secondary contract will only be used if the primary vendor is unable to supply the item.

Staff recommends the following contract awards as being in the City's best interest. The totals represent the bid prices multiplied by the annual usage as estimated by the Warehouse.

**Core & Main / HD Supply**

*Primary Award:*

Items 37, 39-41, 47, 55-57, 60,74-78, 81, 96-120, 126-129, 131-134, 136-138, 140, 143-144, 146, 159, 162, 195, 219-222

**Estimated Annual Total = \$55,132.53**

*Secondary Award (if needed):*

Item 1, 3-7, 9-36, 38, 42-46, 52-54, 58, 61, 67-73, 76, 79-80, 82, 89, 122-123, 125, 130, 135, 141, 145, 147-156, 158, 160-161, 163-165, 167-170, 172-173, 176-179, 181-182, 184-185, 187-189, 191-194, 208, 213, 215-218, 223-229

**Estimated Annual Total = \$305,804.33**

## **Ferguson**

### *Primary Award:*

Items 1, 8, 61, 67, 71, 83–88, 90–95, 121, 123, 130, 145, 152, 209, 223-229, 232-241

**Estimated Annual Total = \$30,268.10**

### *Secondary Award (if needed):*

Item 2, 29, 47, 50-51, 60, 62-66, 113-114, 119-120, 124, 129, 133-134, 138-139, 142, 146, 157, 159, 162, 166, 171, 174-175, 180, 183, 186, 190, 195-207, 210-212, 230-231, 236, 238

**Estimated Annual Total = \$79,143.46**

## **Fortiline**

### *Primary Award:*

Items 2-7, 9-36, 38, 42-46, 48-54, 58, 62-66, 68-70, 72-73, 76, 79-80, 82, 89, 108, 122, 124-125, 135, 139, 141-142, 147-151, 153-158, 160-161, 163-194, 196-208, 210-218, 230-231, 236, 238

**Estimated Annual Total = \$337,970.01**

### *Secondary Award (if needed):*

Item 37, 39-41, 55-57, 74-75, 77-78, 81, 83-88, 90-107, 109-112, 115-118, 126-128, 131-132, 136-137, 140, 143-144, 209, 219-222, 232-237, 239-241

**Estimated Annual Total = \$60,451.35**

## **Totals**

**Primary Total = \$423,370.64**

**Secondary Total = \$445,399.14**

A bid tabulation is included.

## **RECOMMENDATION:**

Staff recommends awarding **primary contracts totaling \$423,370.64** as follows:

- *Core & Main*                      \$ 55,132.53
- *Ferguson*                              \$ 30,268.10
- *Fortiline*                              \$337,970.01

Staff recommends awarding **secondary contracts totaling \$445,399.14** as follows:

- *Core & Main*                      \$305,804.33
- *Ferguson*                              \$ 79,143.46
- *Fortiline*                              \$ 60,451.35