



AGENDA MEMO

9/4/2018 Agenda

TO: Honorable Mayor and City Council

FROM: Greg Spradlin, Chief of Police

SUBJECT: Approval of a park reservation request and approval of route through University Park for the Susan G. Komen 3-Day Walk

BACKGROUND:

Staff has been contacted by representatives of the Susan G. Komen Foundation regarding its annual 3-day walk to raise funds for breast cancer research. Foundation representatives advise the planned route includes the participants walking through University Park, passing through Curtis Park and setting up a rest area at Goar Park. The event is scheduled for Sunday, November 4, 2018 from 7:30 a.m. to approximately 10:45 am and is anticipated to have approximately 1,000 participants.

If this request is approved by the City Council, staff would recommend the following *criteria* be followed by the Susan G. Komen Foundation:

- Develop and distribute form letter to be distributed to residents within 600 ft. of the park
- Provide adequate restroom facilities based on number of participants
- Pay Goar Park Refundable Deposit of \$250.00
- Pay Land Use - Goar Park \$500.00
- Provide Police security at the Foundation's expense

RECOMMENDATION:

Staff recommends approval of this request. This event has taken place in the city for the past several years and has been very successful and was completed without any problems.