

**COURT ORDER
2018-0904**



Proposed FY2019 Budget/Continuation of Household Hazardous Waste Program

On a motion made by Commissioner Dr. Elba Garcia, District 4, and seconded by Commissioner Dr. Theresa M. Daniel, District 1, the following order was passed and adopted by the Commissioners Court of Dallas County, State of Texas:

BRIEFING DATE: 8/7/2018
FUNDING SOURCE: Escrow Fund 532

Be it resolved and ordered that the Dallas County Commissioners Court does hereby approve the continuation of the Household Hazardous Waste Program, its FY2019 interlocal agreement with participating cities, and its proposed FY2019 budget of \$1,819,321 (of which \$140,000 consists of carryover from prior years for contract labor, capital expenses, and other operational expenses).

It is further resolved and ordered that the County Judge is authorized to sign the aforementioned FY2019 interlocal agreements on behalf of the County.

Done in open court August 7, 2018, by the following vote:

IN FAVOR: Honorable Clay Lewis Jenkins, County Judge
Commissioner Dr. Theresa M. Daniel, District 1
Commissioner Mike Cantrell, District 2
Commissioner John Wiley Price, District 3
Commissioner Dr. Elba Garcia, District 4
OPPOSED: None
ABSTAINED: None
ABSENT: None

Recommended by: Rick Loessberg
Originating Department: Planning and Development



Dallas County Household Hazardous Waste Program

Planning and Development Department

August 20, 2018

Dear Dallas Area Household Hazardous Waste Network member:

The current Household Hazardous Waste (HHW) interlocal agreement between your city and Dallas County will expire on September 30, 2018. The original agreement included four annual renewal options, four of which remain. To activate the renewal for the coming year, each member city of the Dallas County HHW Program will need to execute the enclosed Amendment Number 1 with Dallas County.

The amendment and the FY2019 HHW Budget have been approved by Dallas County Commissioners Court Order #2018-0904. The budget was approved by the Household Hazardous Waste Network at the May budget meeting.

If you cannot execute this agreement by September 30, you can make arrangements to continue your HHW service without interruption. Simply send me an email or letter stating that the city intends to renew the agreement for FY19, and provide an estimated return date. The executed agreement will be retroactive to October 1, 2018, and all services will continue in the interim.

Included in your renewal packet you will find

- (1) Instructions for completing and returning the documents
- (2) the Court Order authorizing Dallas County to execute the renewal amendment
- (3) two copies of the renewal Amendment No. 1 with attached Exhibit C2019.

Let me know if I can help you with any questions or issues.

Sincerely,

A handwritten signature in black ink, appearing to read "Earle Blakney", is written over a light blue horizontal line.

Earle Blakney
HHW Program Manager
(214) 553-1765 ext 6594

Home Chemical Collection Center
11234 Plano Road, Dallas, Texas 75243
(214) 553-1765 Fax (214) 553-5007



Dallas County Household Hazardous Waste Program

Planning and Development Department

Instructions for Executing the FY16 Renewal Amendment to the Household Hazardous Waste Interlocal Agreement

1. **EXECUTE** two (2) originals – Dallas County will keep one and return one.
2. **INCLUDE** Exhibit C2019 with each original.
3. **INSERT** your city's total FY2018-2019 HHW budget limit for all HHW activities (including operational and disposal fees) into the blank space in Article II, Section B, Paragraph 1 on page 2.
4. **ENTER** the date your city representative signs the amendment in the line on page 2 that begins "**EXECUTED THIS** the _____ day."
5. **SIGN** on the signature line on the right side of page 2. Note: the agreement must be signed by a person who is authorized to enter into a binding contract on behalf of the city, as specified in Article XI, "Signatory Warranty".
6. **PRINT** the name and title of the signatory agent underneath the signature line.
7. **ATTACH** "Evidence in appropriate form that funding has been committed and will be available," as specified in Article IV item 2 ("City Responsibilities"). "Appropriate form" can include a City Council resolution, approved line item budget, purchase order, letter from department head or other official authorized to encumber funds, etc. (This may be submitted at a later date, if necessary.)
8. **CALL** the HHW Program Manager at (214) 553-1765 ext.6594 if you have questions.
9. **RETURN** the signed copies to:

**HHW Program Manager
Dallas County Household Hazardous Waste
11234 Plano Rd.
Dallas TX 75243**
10. **PLEASE DO NOT** mail to any other County office.

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