



AGENDA MEMO
11/19/2019 Agenda

TO: Honorable Mayor and City Council

FROM: Gerry Bradley, Director of Parks and Recreation

SUBJECT: Reservation Request: Park Cities Preservation Society – Car Show

BACKGROUND:

Staff has received a reservation request from the Park Cities Preservation Society regarding the 5th Annual Classic and Antique Car Show scheduled for Saturday, April 25, 2020 (rain date May 2, 2020) at Burleson Park. Over the past years, the event has been very successful and has gained support from participants, visitors and residents. All street closures will be the same as in past years.

Key items to for PCPS to complete prior to the event:

- Distribute informational event door hanger for surrounding neighborhood, two weeks prior to the event.
- Coordinate additional parking with SMU.
- Secure Police officers to support pedestrian safety.
- Provide barricades and signage for traffic flow and street closures.
- Provide additional rest room facilities for event.

RECOMMENDATION:

Staff will take direction from City Council on how to proceed with the request.

ATTACHMENTS:

Reservation Request - Park Cities Preservation Society