



AGENDA MEMO
11/19/2019 Agenda

TO: Honorable Mayor and City Council

FROM: Elizabeth Anderson, Purchasing Manager

SUBJECT: Consider Awards for Bid # 2019-12, Utility Parts

BACKGROUND:

The Warehouse stocks approximately 250 utility parts that are used to keep the City's infrastructure in good working order. The City awarded contracts for these items in 2018; however, most vendors were unwilling to renew the old contract due to market volatility. Staff posted new bid # 2019-12 in October and received three responses.

The extended cost of the three bids are as follows:

- Ferguson Waterworks - \$227,238.59
- HD Supply / Core & Main - \$236,721.31
- APSCO - \$238,121.69

Staff recommends offering the primary contract for all items to Ferguson Waterworks as their extended cost represents the lowest bid. Staff also recommends awarding secondary contracts to APSCO (\$97,074.62) and HD Supply (\$72,970.67) for the items where they are the next-low bidder. This action would ensure continuity of supply.

This is a six (6) month contract. Over the next six months, the City will work with NCTCOG's purchasing cooperative to develop a more comprehensive bid and contract that will cover more items and be more durable in a volatile market.

The full bid tab and the lists of items awarded to APSCO and HD Supply under secondary contracts are attached.

RECOMMENDATION:

Staff recommends that Council award the primary award of this contract to Ferguson Waterworks for an estimated amount of \$227,238.59. Staff also recommends that Council award secondary contracts to APSCO and HD Supply in the respective amounts of \$97,074.62 and \$72,970.67.