



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, December 17, 2019

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

4:00 - 4:30 P.M. The City Council met in open work session to discuss phasing of stormwater improvements. No action was taken. Council Conference Room, 2nd floor, City Hall.

[19-212](#) Phasing of Stormwater Improvements

4:30 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Olin Lane, Mayor Pro Tem Taylor Armstrong, Councilmember Randy Biddle, Councilmember Gage Prichard and Councilmember Liz Farley

A. INVOCATION: City Councilmember Randy Biddle

B. PLEDGE OF ALLEGIANCE: City Councilmember Randy Biddle / Scouts

Boy Scout Drew Cramer of Troop 518 was present as part of earning his Citizenship in the Nation merit badge. He assisted the Mayor and City Council in leading the Pledge of Allegiance.

C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Director of Marketing & Communications Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Special Projects Coordinator Amanda Hartwick, City Secretary Christine Green, Director of Parks & Recreation Gerry Bradley, Public Works Operations Manager Jodie Ledat, Director of Public Works Jacob Speer, Library Director Sharon Perry, Director of Community Development Patrick Baugh, Assistant City Manager Lea Dunn, Assistant Fire Chief Scott Green, Assistant Police Chief Jim Savage, Police Records Manager Sharon Jones, Director of Human Resources Alicia Dorsey, Police Lt. John Ball, Police Officer Lita Snellgrove, Police Officer Joel Holley, Police Officer Curtis Fortner, Direct Alarm Specialist Keith Niette, Communications Supervisor Gus Walton, Assistant Police Chief Bill Mathes, Receptionist Ann Bray, and Police Administrative Assistant Dawn Kossmann.

II. AWARDS AND RECOGNITION**19-213**

Recognize retirement of Police Lt. Keith Burks

Chief of Police Greg Spradlin thanked Lt. Burks for his 41 years of service to the University Park Police Department.

Lt. Burks most recently managed the City's Direct Alarm Monitoring (DAM) program and was known for his outstanding customer service and dedication to the program's success.

Texas State Representative Morgan Meyer, 108th District, and UP resident, thanked Lt. Burks for his service and presented him with an American flag that had flown over the state capitol building in his honor.

Mayor Pro Tem Armstrong presented him with a plaque, and Mayor Lane presented him with a retirement check.

III. CONSENT AGENDA**19-210**

Consider approval of an ordinance granting 2020 Sanitation Franchises.

City Manager Corder said that this ordinance will grant 17 sanitation franchises for 2020. These franchises are for private contractors who haul away portable toilets, dumpsters, construction roll-off containers, etc. for their use of the public streets in University Park. The City collected around \$42,000 in solid waste franchise fees in 2019.

This ordinance was approved.

[19-211](#)

Consider approval of the minutes of the December 3, 2019 City Council Meeting, with or without correction.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Mayor Pro Tem Armstrong, seconded by Councilmember Prichard, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

IV. MAIN AGENDA

[19-209](#)

Consider concept plan for future park: Preston & Lovers.

Director of Parks & Recreation Gerry Bradley gave a presentation. He said that Mr. Bill Shaddock would like to donate the property at the northeast corner of Preston Road and Lovers Lane to the City for the development of a park. The Parks Department worked with Mr. Shaddock and design firm Naud Burnett to prepare a conceptual design of the park. The Parks Advisory Committee approved this concept plan on December 5.

Mayor Pro Tem Armstrong and the City Council thanked Mr. Shaddock for his generosity and vision in donating park land to the City.

Mr. Shaddock said that he and his wife are building a home on Hunters Glen and thought it would be nice to see some green space at the corner of Lovers Lane and Preston Road.

A motion was made by Councilmember Gage Prichard, seconded by Mayor Pro Tem Taylor Armstrong, to continue with the planning for this park in order to approve the final park concept plan at a future meeting. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT

As there was no further business, Mayor Lane adjourned the meeting.

Considered and approved this the 7th day of January, 2020:

Olin Lane, Jr., Mayor

ATTEST:

Christine Green, City Secretary