



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, January 7, 2020

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:30 - 4:30 P.M. Pursuant to TGC§ 551.071, the City Council met in closed session to discuss confidential legal matters with the City Attorney. No action was taken. Executive Conference Room, 1st Floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:30 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 4 - Mayor Pro Tem Taylor Armstrong, Councilmember Randy Biddle,
Councilmember Gage Prichard and Councilmember Liz Farley

Absent: 1 - Mayor Olin Lane

- A. INVOCATION: Director of Marketing & Communications Steve Mace
- B. PLEDGE OF ALLEGIANCE: Director of Marketing & Communications Steve Mace / Scouts
- Boy Scouts John Burke and Corbin Monk of Troop 82 were present as part of earning their Communication merit badges. They assisted the City Council in leading the Pledge of Allegiance.
- C. INTRODUCTION OF COUNCIL: Mayor Pro Tem Taylor Armstrong

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Director of Communications & Marketing Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Special Projects Coordinator Amanda Hartwick, City Secretary Christine Green, Library Director Sharon Perry, Public Works Operations Coordinator Jodie Ledat, Director of Public Works Jacob Speer, Fire Chief Randy Howell, Director of Community Development Patrick Baugh, Director of Finance Tom Tvardzik, Purchasing Manager Elizabeth Anderson, and Assistant City Manager Lea Dunn.

II. AWARDS AND RECOGNITION**III. CONSENT AGENDA****20-003**

Consider approval of a resolution casting a vote in the runoff election for the suburban cities' representative to the DCAD Board of Directors.

City Manager Corder said that the Dallas Central Appraisal District (DCAD) Board of Directors' election last month resulted in a runoff for the suburban cities' representative seat. The runoff is between incumbent Michael Hurtt and Mona Dixon.

At the December 3 City Council meeting, the Council approved a resolution casting a vote for Michael Hurtt. Mayor Lane recommends casting the runoff election vote for Michael Hurtt again.

Robbie said that DCAD has a five member board. The City of Dallas, Dallas County, and Dallas ISD each have a representative on the board. The 30 suburban cities in DCAD also have a representative on the board as do the 16 other school districts in DCAD.

This resolution was approved.

Enactment No: RES No. 20-001

20-001

Consider approval of the minutes of the December 17, 2019 City Council meeting, with or without corrections.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Prichard, seconded by Councilmember Biddle, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

IV. MAIN AGENDA

[20-002](#)

Consider approval of the award of Bid 2020-02 for Traffic Signal Improvements.

Purchasing Manager Elizabeth Anderson gave a presentation. She said that this bid award is for the replacement of traffic signals at three intersections:

- Preston Road and Colgate Avenue
- Preston Road and Caruth Boulevard
- Hillcrest Avenue and Southwestern Boulevard

Durable Specialties submitted the low bid in the amount of \$517,000.

Councilmember Prichard asked about the lead time on ordering the poles. Elizabeth said that the order could take 24 - 30 weeks to fulfill.

Councilmember Biddle asked if DART will reimburse the City for this project. Elizabeth said yes.

Councilmember Farley asked how old are the existing signals. Elizabeth said the signals being replaced are 1960s era. The standard is to replace traffic signals after 30 years.

A motion was made by Councilmember Biddle, seconded by Councilmember Farley, to award this bid for traffic signal improvements. The motion carried by the following vote:

Aye: 4 - Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT

As there was no further business, Mayor Lane adjourned the meeting.

Considered and approved this the 21st day of January, 2020:

Olin Lane, Jr., Mayor

ATTEST:

Christine Green, City Secretary