



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, January 21, 2014

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION:

The City Council met in open work session to receive agenda item briefings from staff. Present were Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore and Councilmember Stewart. City Attorney Dillard was also present.

Director of Public Works Bud Smallwood reviewed a resident request for the City to abandon a 10 foot wide strip of right-of-way adjacent to property at 7320 Turtle Creek Blvd. Mr. Smallwood said staff requests Council approval to obtain an appraisal to determine fair market value of the right-of-way. He said once the FMV has been determined, staff will provide that information to the Council along with an abandonment ordinance for action at a future meeting.

Director of Finance Tom Tvardzik reviewed the amendment to the fee schedule. He said the change was to incorporate new fees for certain library services.

Library Director Sharon Martin reviewed the updated Use Agreement for the Library's community room. Ms. Martin said per the Council's direction at the previous meeting, Director of Human Resources Luanne Hanford contacted the City's liability insurance carrier, the Texas Municipal League, and confirmed the city's liability insurance was sufficient to protect the City and no additional insurance requirement for room lessees will be necessary.

Director of Public Works Smallwood briefed the Council on a proposal from RLG Consulting Engineers for engineering and surveying services required prior to silt removal at Williams Park pond. Councilmember Moore expressed concern over the cost of the proposal and asked if staff would review the proposal with RLG and request a lower fee before the Council took action on the proposal.

Mr. Smallwood then briefed the Council on a proposal from RLG for preliminary horizontal design of travel lanes and parking areas in the Miracle Mile commercial neighborhood. He said the proposal also includes provision of a preliminary drainage pattern and sewer layout. Mr. Smallwood said the proposal should be approved subject to deletion of the limit of liability clause.

Mayor Davis adjourned the work session at 4:57 p.m.

Rollcall

Present: 5 - Mayor W. Richard Davis, Mayor Pro Tem Bob Clark, Councilmember Bob Begert, Councilmember Dawn Moore and Councilmember Tommy Stewart

I. CALL TO ORDER

- A. INVOCATION: Mayor Pro Tem Bob Clark
- B. PLEDGE OF ALLEGIANCE: Mayor Pro Tem Bob Clark / Boy Scouts
- C. INTRODUCTION OF COUNCIL: Mayor W. Richard Davis
- D. INTRODUCTION OF STAFF: City Manager Bob Livingston

Seated on the dais were City Manager Bob Livingston and City Attorney Robert L. Dillard, III. Other staff in attendance included: Community Information Officer Steve Mace, Director of Information Services Jim Criswell, Police Chief Greg Spradlin, Director of Public Works Bud Smallwood, City Secretary Liz Spector, Director of Human Resources Luanne Hanford, Library Director Sharon Martin, Director of Parks Gerry Bradley, Assistant City Manager/Director of Community Development Robbie Corder, Assistant to the City Manager George Ertle, Assistant Director of Public Works Jacob Speer, Fire Chief Randy Howell and Director of Finance Tom Tvardzik.

II. AWARDS AND RECOGNITION

Mayor Davis asked the Boy Scouts in the audience to come to the lectern. The scouts included: Luke Schneider, Charlie Featherston, Jack Pease, Cooper Flint and Sam Sessions. All of the scouts were members of Troop 518 and were attending the meeting as part of obtaining their Citizenship in the Community merit badge.

III. CONSENT AGENDA

- A. [14-005](#) Consider and act on a request to abandon certain street right-of-way adjacent to 7320 Turtle Creek Blvd.

Consent Agenda approval authorized staff to obtain an appraisal of a 10 ft. right-of-way along 7320 Turtle Creek.
- B. [14-008](#) Consider and act on a Resolution amending Appendix A - Fee Schedule of the Code of Ordinances

Consent Agenda approval adopted the resolution.

Enactment No: RES No.14-001
- C. [14-001](#) Consider and act on minutes of the January 7, 2014 City Council Meeting with or without corrections

The January 7, 2014 City Council Meeting Minutes were approved as submitted.

Approval of the Consent Agenda

A motion was made by Councilmember Begert, seconded by Councilmember Moore, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

IV. MAIN AGENDA

A. [14-006](#)

Consider and act on proposed Use Agreement for the Library Community Room

Bob Livingston summarized the revised use agreement for the library's community meeting spaces. He stated staff has verified the City has sufficient coverage under its general liability policies.

A motion was made by Councilmember Bob Begert, seconded by Councilmember Tommy Stewart to approve the Use Agreement for the Library Community Room subject to specific language being added to the document by City Attorney Dillard strengthening the City's indemnification for its own negligence. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

B. [14-002](#)

Consider and act on a proposal from RL Goodson to provide engineering services associated with silt removal at Williams Park pond

City Manager Livingston said based on the Council's discussion during the work session, staff will contact RLG Consulting Engineers and request RLG reevaluate their proposal for possible cost savings. Councilmember Moore asked if the de-siltation of Williams Park pond would be delayed if the time is taken to go back to RLG. Mr. Smallwood said he didn't think this would delay the project as the dredging is not planned to begin before September 2014.

Councilmember Begert mentioned that a good portion of the cost of the contract involves satisfying legal requirements in obtaining Corps of Engineers approval of the project. Mayor Pro Tem Clark asked if there would be any disadvantage in requesting RLG to revisit their proposal and Mr. Smallwood said there would not be.

A motion was made by Councilmember Dawn Moore, seconded by Councilmember Bob Begert to postpone action on this proposal. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

C. [14-004](#)

Consider and act on a proposal from RL Goodson to provide engineering services associated with proposed Miracle Mile improvements

A motion was made by Councilmember Bob Begert, seconded by Councilmember Tommy Stewart, to approve the proposal from RLG Consulting Engineers for preliminary layout of travel lanes, parking areas, drainage pattern and storm sewer layout on Lovers Lane in the Miracle Mile commercial area at a cost not to exceed \$15,500, including reimbursables. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

V. PUBLIC COMMENTS

No requests to address the Council under Public Comments were received.

VI. ADJOURNMENT

As there was no further business, Mayor Davis adjourned the meeting at 5:14 p.m.

CONSIDERED AND APPROVED this 4th day of February 2014:

Mayor W. Richard Davis

ATTEST:

Elizabeth Spector, City Secretary