



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, September 9, 2014

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:15 - 4:05 P.M. Pursuant to TGC§ 551.072, the City Council met in closed session to discuss real estate matters. No action was taken. Executive Conference Room, 1st Floor, City Hall.

PRE-MEETING WORK SESSION

4:10 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

TO SPEAK ON AN AGENDA ITEM

Anyone wishing to address the Council on any item must fill out a green "Request to Speak" form and return it to the City Secretary. When called forward by the Mayor, before beginning their remarks, speakers are asked to go to the podium and state their name and address for the record.

I. CALL TO ORDER

Rollcall

Present: 5 - Councilmember Bob Begert, Councilmember Dawn Moore,
Councilmember Tommy Stewart, Councilmember Taylor Armstrong and
Mayor Olin Lane

- A. INVOCATION: Director of Public Works Bud Smallwood
- B. PLEDGE OF ALLEGIANCE: Director of Public Works Bud Smallwood
- C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Community Information Officer Steve Mace, Assistant to the City Manager George Ertle, Chief of Police Greg Spradlin, Director of Public Works Bud Smallwood, City Secretary Christine Green, Senior Network Specialist Ken Irvin, Acting Community Development Director Jacob Speer, Library Director Sharon Martin, Fire Chief Randy Howell, Director of Finance Tom Tvardzik, Purchasing Manager Elizabeth Anderson, and Director of Parks and Recreation Gerry Bradley.

II. AWARDS AND RECOGNITION

Community Information Officer Steve Mace displayed two recent awards recognizing the City's recently redesigned website. An Award of Honor was given by the Texas Association of Municipal Information Officers (TAMIO), and a 2014 Internet Advertising Competition Award for Outstanding Website was given by the Web Marketing Association. The City's website receives 220,000 visits per calendar year, with 694,00 page views annually.

III. CONSENT AGENDA**14-170**

Consider award of Street Sweeping - Annual Contract, Bid # 2014-05

City Manager Corder said that Moore Disposal was the low bidder for the street sweeping annual contract in the amount of \$59,843.56 per year. Moore Disposal is the current contractor and is maintaining the current contract price. This contract will begin November 1, 2014 and has a three year term with two additional one-year renewals for a potential contract term of five years.

This Contract was approved.

14-169

Consider approval of an agreement to support the annual Public Works program at the North Central Texas Council of Governments (NCTCOG)

City Manager Corder said that University Park has been a partner in funding the North Central Texas Council of Governments (NCTCOG) annual work programs since 1992. Based on population, the City's cost to support the 2015 program is \$3,790. The NCTCOG member cities receive benefit on such issues as Public Works Construction Standards (Specifications), Sustainable Public Rights-of-Way, iSWM Stormwater program, Hydrologic / flooding technical support, and general Public Works support.

This Agreement was approved.

[14-172](#)

Consider and act on a contract for provision of coordinated health services with Dallas County Department of Health and Human Services for FY15

City Manager Corder said that each year, the City contracts with Dallas County Health and Human Services to provide services related to the control of tuberculosis, sexually transmitted diseases, and communicable diseases as well as certain laboratory services. The City agrees to pay Dallas County the sum of \$48.00 for the fiscal year beginning October 1, 2014 and ending September 30, 2015, which is the agreed upon portion of total cost less federal and state funding.

This Contract was approved.

[14-178](#)

Consider approval of the minutes of the August 19, 2014 City Council meeting with or without corrections

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Armstrong, seconded by Councilmember Begert, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

IV. MAIN AGENDA

[14-175](#)

Second public hearing on the proposed FY2105 budget and tax rate

Mayor Lane opened the public hearing. Director of Finance Tom Tvardzik presented the FY2015 proposed budget and tax rate. He said this is the second public hearing required before adoption of the budget. There will be one more hearing at the City Council Meeting on September 16. The budget will be considered for adoption at the conclusion of that public hearing. The total budget for FY15 is \$47.3 million, an increase of 2.4% or \$1.2 million more than last year's budget. The tax rate is being lowered to 26.979 cents per \$100 tax rate, down from 27.432 cents in FY14. However, the City property tax levy will increase due to the 7.61% increase in the certified taxable value. The average University Park homeowner will pay an additional \$168 in property taxes next year. There were no speakers, and the Mayor closed the public hearing.

Consider approval of the minutes of the August 19, 2014 City Council meeting with or without corrections

Councilmember Moore asked the Mayor to revisit the Minutes from the August 19, 2014 City Council Meeting on the Consent Agenda. Following the FY2015 budget and tax rate public hearing, she noticed a mistake on page four and asked to correct the minutes to read, "The average University Park homeowner will pay an additional **\$168** in property taxes next year" instead of \$180 as was shown.

A motion was made by Councilmember Armstrong, seconded by Councilmember Begert, to amend the motion approving the Consent Agenda to include a correction to the August 19, 2014 City Council Meeting Minutes as per Councilmember Moore's suggestion. The motion carried by the following vote:

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

[14-176](#)

Consider and act on a resolution amending the FY2014 capital budget

Finance Director Tom Tvardzik said that there are no additions to the FY2014 capital budget but rather a reallocation of funds. At its meeting on July 28, 2014, the Capital Projects Review Committee approved a \$243,871 increase to Project #25300 - "Burleson Park renovation" necessitating a change to the FY2014 budget. This will be offset by a \$150,000 decrease to Project # 25400 - "University/Lovers Lane entrance portal". In order to reallocate the funds necessary to complete Project #25300, the start date of project #25400 was deferred until fiscal 2015. Remaining funds will be reallocated from the unplanned project contingency.

A motion was made by Councilmember Moore, seconded by Councilmember Armstrong, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

Enactment No: RES No. 14/009

[14-177](#)

Consider and act on a resolution adopting the FY2015 capital budget

Finance Director Tom Tvardzik said that each year, the City Council approves a capital budget that allocates funding for a specific list of projects. The capital budget is the first year of the rolling five-year Capital Improvements Program (CIP). City staff met with the Capital Projects Review Committee (CPRC) on July 28, 2014. The CPRC voted to recommend approval of the FY2015 capital budget of \$9,515,000.

A motion was made by Councilmember Stewart, seconded by Councilmember Begert, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

Enactment No: RES No. 14/010

[14-171](#)

Consider and act on a resolution addressing asphalt provided for In-Place Asphalt Recycling project.

City Manager Corder explained that the City Council awarded the In-Place Asphalt Recycling project to Cutler Repaving at the September 17, 2013 Council meeting and authorized the purchase of asphalt for the project. The Council approved a change order for the purchase of an additional 122 tons of asphalt at its August 19 meeting. Staff also decided to use a different asphalt formulation and was not aware that the new mixture did not meet competitive bidding requirements as it was not an included product under the state purchasing contract. This resolution addresses these issues and authorizes payment to the asphalt contractor, Austin Asphalt.

A motion was made by Councilmember Armstrong, seconded by Mayor Lane, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

Enactment No: RES No. 14/011

V. PUBLIC COMMENTS

There were no speakers.

VI. ADJOURNMENT

As there was no further business, Mayor Lane adjourned the meeting.

Considered and approved this 16th day of September, 2014:

Olin Lane, Jr., Mayor

ATTEST:

Christine Green, City Secretary