



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, August 2, 2016

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:30 - 4:15 P.M. Pursuant to TGC§ 551.072, the City Council met in closed session to discuss development agreements for 6517 Hillcrest. No action was taken. Executive Conference Room, 1st Floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:15 - 4:30 P.M. The City Council met in open work session to receive a briefing from Director of Community Development Pat Baugh regarding leaf blowers. No action was taken. Council Conference Room, 2nd floor, City Hall.

4:30 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Olin Lane, Councilmember Taylor Armstrong, Mayor Pro Tem Dawn Moore, Councilmember Randy Biddle and Councilmember Gage Prichard

A. INVOCATION: Director of Information Services Dale Harwell

B. PLEDGE OF ALLEGIANCE: Director of Information Services Dale Harwell / Boy Scouts

Boy Scout Daniel Wilkes of Troop 72 was present as part of earning his Citizenship in the Community merit badge. Boy Scout Christian Arthurton of Troop 70 was present as part of earning his Communications merit badge. The scouts assisted Director of Information Services Dale Harwell and the City Council in leading the Pledge of Allegiance.

C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Community Information Officer Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Communications Specialist / Deputy City Secretary Amanda Hartwick, City Secretary Christine Green, Director of Parks Gerry Bradley, Library Director Sharon Martin, Director of Public Works Jacob Speer, Fire Chief Randy Howell, Community Development Director Patrick Baugh, Director of Finance Tom Tvardzik, and Director of Human Resources Luanne Hanford.

II. AWARDS AND RECOGNITION

TAGITM Executive Board will recognize Director of Information Services Dale Harwell with the Rick Moore Award

Beth Ann Unger of the City of Frisco and President of the Texas Association of Governmental Information Technology Managers (TAGITM), presented Director of Information Services Dale Harwell with the Rick Moore Award in recognition of his demonstrated commitment to the goals and vision of the organization, his dedication to government information technology and service as a mentor to other government information technology professionals.

III. CONSENT AGENDA**16-127**

Consider approval of a resolution appointing Tommy Stewart to the Public Safety Committee.

City Manager Corder said that this resolution appoints former City Councilmember/Mayor Pro Tem Tommy Stewart to the Public Safety Committee.

This resolution was approved.

Enactment No: RES No. 16-006

16-130

Consider approval of an interlocal agreement for provision of coordinated health services with Dallas County Department of Health and Human Services for FY17

City Manager Corder said that this is a renewal of an annual contract with Dallas County Health and Human Services to provide health services related to the control of tuberculosis and other communicable diseases, and public health lab services. The City's cost is \$48, which is the amount of budgeted costs in excess of federal and state funding.

This contract was approved.

[16-131](#)

Consider approval of Dallas County FY17 Food Establishment Agreement.

City Manager Corder said that this is an annual agreement with the Dallas County Health and Human Services Department, this one for food establishment inspections and environmental health services. In 2015, the City paid the County \$17,675.00 to inspect 139 restaurants, kitchens, and food trucks in University Park (\$75 per inspection / 2 inspections per year).

This contract was approved.

[16-134](#)

Consider approval of a resolution adopting Financial Management Policy

City Manager Corder said that this resolution will adopt the City's financial management policies. He said that the policies set the framework for the City's financial system. He said that adopting the policies is not required by state statute but it is considered a best practice by the Government Finance Officers Association (GFOA) and it outlines how the City budgets its money. The Finance Advisory Committee recommended approval of the policy with one change to the one-time revenue policy. One-time revenues would include the sale of property or other gifts that come in on a one-time basis. In the past, these went straight to the City's general fund balance. The new policy directs these revenues to fund capital improvements or reserves.

This resolution was approved.

Enactment No: RES No. 16-007

[16-133](#)

Consider approval of a resolution renewing the City's Investment Policy

City Manager Corder said that this resolution approves the City's Investment Policy as required by the Texas Public Funds Investment Act (the PFIA). It outlines where the City may invest its funds. The Finance Advisory Committee reviewed the policy and recommended several changes to the policy this year. These include:

- Decrease ongoing training requirements for the investment officers from 10 hours every two years to 8 hours every two years, in accordance with legislative changes.
- Increase the allowable percentage of Certificates of Deposit in the City portfolio 30% to 50%.
- Remove Money Market Mutual Funds from the City list of eligible investments.
- Remove Credit Union Share Certificates from the City list of eligible investments.
- Revise approved vendor list.

This resolution was approved.

Enactment No: RES No. 16-008

[16-126](#)

Consider approval of the minutes of the July 19, 2016 City Council meeting, with or without corrections.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Armstrong, seconded by Councilmember Biddle, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

IV. MAIN AGENDA

[16-135](#)

Consider approval of participation in Dallas County aerial spraying

Director of Parks and Recreation Gerry Bradley gave a presentation about Dallas County's proposal to provide aerial spraying for mosquitoes due to a substantial hike in positive West Nile mosquito tests countywide

The last aerial spraying was in August 2012 . It was conducted under an emergency declaration so the County did not charge cities for the aerial spraying. In this instance, the County is seeking financial participation from cities interested in receiving aerial spraying.

Mayor Lane asked about the timing of the three sprayings. Gerry said if needed the spraying would occur on three consecutive nights. The Mayor asked Gerry if he anticipated that the County would have to spray after the first three-night effort. Gerry said he was unsure but that he would take direction from the County.

City staff is seeking the Council's approval for \$12,000 to fund up to three such applications.

A motion was made by Councilmember Taylor Armstrong, seconded by Councilmember Randy Biddle, to approve the City's participation in aerial mosquito spraying. The motion carried by unanimous vote.

[16-128](#)

Consider approval of installation of the Turtle Creek Boulevard lighted crosswalk

Director of Public Works Jacob Speer gave a presentation about the proposed crosswalk on Turtle Creek Blvd. He said that staff is recommending the installation of a pedestrian-activated lighted crosswalk just west of the intersection of Vassar and Turtle Creek Blvd. The City would replace the yield sign with a stop sign at southbound Vassar and replace the curb to give pedestrians a better view of oncoming traffic.

Staff proposed the crosswalk after receiving several complaints related to traffic congestion and pedestrian safety along the Turtle Creek side of Goar Park during times of heavy park usage for evening soccer practices and games. The Council discussed the crosswalk in January 2016 but asked staff to meet with the residents of 6600 Turtle Creek Blvd. to address their concerns about a lighted crosswalk near their property. Staff also commissioned a traffic study and got recommendations from a traffic engineer.

A motion was made by Mayor Pro Tem Dawn Moore, seconded by Councilmember Taylor Armstrong, to approve installation of the crosswalk as proposed. The motion carried by the following vote:

Aye: 4 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, and Councilmember Biddle

Nay: 1 - Councilmember Prichard

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT