



Meeting Minutes
City Council

Tuesday, April 18, 2017

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

3:30 - 4:15 P.M. The City Council met in open work session to receive a state-required emergency training presentation from Fire Chief Randy Howell. No action was taken. Council Conference Room, 2nd floor, City Hall.

4:15 - 4:30 P.M. The City Council met in open work session to receive a budget briefing from Director of Finance Tom Tvardzik. No action was taken. Council Conference Room, 2nd floor, City Hall.

4:30 - 5 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Olin Lane, Councilmember Taylor Armstrong, Mayor Pro Tem Dawn Moore, Councilmember Randy Biddle and Councilmember Gage Prichard

A. INVOCATION: Councilmember Taylor Armstrong

B. PLEDGE OF ALLEGIANCE: Councilmember Taylor Armstrong / Boy Scouts

Boy Scouts Kevin Utz and Charles Henderson of Troop 70 were present as part of earning their Communication and Citizenship in the Community merit badges.

C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Community Information Officer Steve Mace, Director of Information Services Dale Harwell, Police Captain Jim Savage, City Secretary Christine Green, Director of Human Resources Alicia Dorsey, Director of Public Works Jacob Speer, Fire Chief Randy Howell, Director of Finance Tom Tvardzik, Director of Organizational Development Lea Dunn, and Director of Parks & Recreation Gerry Bradley.

Mayor Lane recognized members of the Leadership UP class in attendance at the meeting.

II. AWARDS AND RECOGNITION

None

III. CONSENT AGENDA

[17-49](#)

Consider approval of an amendment to the Sanitation Franchise Ordinance.

City Manager Corder said that this ordinance adds National Construction Rentals to the list of franchised companies authorized to collect, transport, and dispose of solid waste using stationary compactors, discarded tire containers, portable toilets, and/or construction roll-off containers from commercial and industrial premises and development projects within the City. National Construction Rentals will become the 13th franchisee.

This ordinance was approved.

Enactment No: ORD No. 17-009

[17-51](#)

Consider approval of the minutes of the April 4 City Council meeting, with or without corrections.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Armstrong, seconded by Councilmember Biddle, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

IV. MAIN AGENDA[17-50](#)

Consider approval of a request to extend the NeoGov Insight subscription and add NeoGov Onboard (human resources software).

Director of Information Services Dale Harwell said the NeoGov Insight applicant tracking software is used by Human Resources to recruit and track candidates for open positions. This agenda item is a request to extend the NeoGov subscription through September 2019 and add a new onboarding module that will formalize the onboarding process when a new employee is hired. The total cost of this request is \$31,218.05.

A motion was made by Mayor Pro Tem Dawn Moore, seconded by Councilmember Taylor Armstrong, to approve this request. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

[17-52](#)

Consider approval of a development agreement with SPC Hillcrest.

City Manager Corder said that this is a development agreement between the City and SPC Hillcrest which allows for both entities to access each other's property during construction of the SPC Hillcrest project (a mixed-use office and retail development with above and below-grade parking) and a potential City project. The City is moving forward with the purchase of property located on the 3400 block of Haynie. The purchase of this property would allow the City to explore the feasibility of providing underground parking. The easement in this development agreement also allows for equipment, materials, vehicles, tools, machinery, and construction personnel to use the properties. The developer has access to rights-of-way and easements and places to stage their equipment. While there are no financial considerations at this time, the agreement requires the City to pay for a proportionate share of parking equipment (access control arms, security keypads, etc.) if the City constructs a parking facility on the City property. The temporary easements can be terminated with a 30 day notice by either party.

A motion was made by Councilmember Randy Biddle, seconded by Councilmember Taylor Armstrong, to approve this agreement. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

[17-53](#)

Consider approval of an easements and operation agreement with SPC Hillcrest.

City Manager Corder said that this agenda item approves an easements and operation agreement with SPC Hillcrest for shared access to driveways, stairwells, ramps, elevators, etc. from the SPC Hillcrest side of the development to a City parking garage, if such garage is ever constructed.

There are no financial considerations for the Shared Access Facilities at this time. However, the agreement does require the City to pay for a proportionate share of the costs associated with the repair, maintenance, and replacement (if necessary) of the facilities if the City ultimately constructs a below-grade parking garage. The costs are unknown at this time.

A motion was made by Councilmember Gage Prichard, seconded by Councilmember Randy Biddle, to approve this agreement. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT