



# City of University Park

City Hall  
3800 University Blvd.  
University Park, TX 75205

## Meeting Minutes City Council

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Tuesday, June 20, 2017

5:00 PM

Council Chamber

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### PRE-MEETING WORK SESSION(S)

*4:00 - 4:20 P.M. The City Council met in open work session to receive a report from Fire Chief Randy Howell regarding communication radios. No action was taken. Council Conference Room, 2nd floor, City Hall.*

*4:20 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.*

### I. CALL TO ORDER

#### Rollcall

**Present:** 5 - Mayor Olin Lane, Councilmember Taylor Armstrong, Mayor Pro Tem Dawn Moore, Councilmember Randy Biddle and Councilmember Gage Prichard

A. INVOCATION: City Manager Robbie Corder

B. PLEDGE OF ALLEGIANCE: City Manager Robbie Corder / Boy Scouts

Boy Scouts Harrison Runnels, Sam Webster, and Hunter Thornton of Troop 82 were present as part of earning their Citizenship in the Community and Communication merit badges.

C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Community Information Officer Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Communications Specialist/Deputy City Secretary Amanda Hartwick, City Secretary Christine Green, Director of Parks and Recreation Gerry Bradley, Library Director Sharon Martin, Director of Human Resources Alicia Dorsey, Director of Public Works Jacob Speer, Fire Chief Randy Howell, Director of Organizational Development Lea Dunn, Community Development Director Patrick Baugh, and Director of Finance Tom Tvardzik.

## II. AWARDS AND RECOGNITION

[17-114](#)

Proclamation recognizing Parks and Recreation Month as July 2017.

Mayor Lane proclaimed that July 2017 is Parks and Recreation Month.  
Director of Parks and Recreation Gerry Bradley thanked the Mayor.

## III. CONSENT AGENDA

[17-107](#)

Consider approval of an Interlocal Cooperation Agreement for Joint Provision of a D.A.R.E. Officer for FY2017-2018.

City Manager Corder said that this is an annual Interlocal Cooperation Agreement for Joint Provision of a D.A.R.E. officer in the Highland Park Independent School District between the City of University Park and the Town of Highland Park.

The officer provides "drug abuse resistance education" at the middle school. The cost of providing the program and the officer to the school are shared by the City (75%) and the Town (25%).

**This agreement was approved.**

[17-108](#)

Consider approval of an Interlocal Cooperation Agreement for Joint Provision of a SRO Officer for FY2017-2018

City Manager Corder said that this is an annual Interlocal Cooperation Agreement for Joint Provision of a School Resource Officer at Highland Park High School. The cost of providing the officer to the school is shared between the City (75%) and the Town (25%).

**This agreement was approved.**

[17-111](#)

Consider approval of an ordinance amending the Sanitation Franchise Ordinance.

City Manager Corder said that this ordinance adds Fusion Waste and Recycling to the 14 franchisees engaged in the business of collecting, transporting, and disposing of solid waste using stationary compactors, discarded tire containers, portable toilets, and/or construction roll-off containers from commercial and industrial premises and development projects within the City.

**This ordinance was adopted.**

Enactment No: ORD No. 17-019

## Approval of the Consent Agenda

### Approval of the Consent Agenda

**A motion was made by Councilmember Armstrong, seconded by Councilmember Biddle, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

## IV. MAIN AGENDA

### 17-109

Consider approval of ordinance to grant Oncor Electric Delivery Company an Electric Power Franchise.

Director of Information Services Dale Harwell gave a presentation. Ron McCune, Oncor Franchise Manager and Grace Daniels, Oncor Area Manager, were present. Dale highlighted a few points in the agreement:

- Grants Oncor a non-exclusive electric power franchise to use public rights-of-way
- Replaces current agreement that will expire on June 30
- Grants franchise to "its successors and assigns"
- Use of the right of way by Oncor are governed by federal and state laws and the rules/regulations of the City of University Park as amended
- New agreement will expire on June 20, 2037

Councilmember Armstrong asked Dale about the vegetation management clause. Dale said that the agreement states that Oncor will comply with the vegetation management program that they have filed with the Public Utility Commission.

Ron McCune said that Oncor tries to work with residents during the vegetation management process. Their goal is to keep the power on for their customers while balancing the needs of property owners who have trees in the right-of-way.

**A motion was made by Mayor Pro Tem Moore, seconded by Councilmember Armstrong, that this ordinance be approved. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

Enactment No: ORD No. 17-020

[17-110](#)

Public Works pursuit of American Public Works Association (APWA) Accreditation.

Director of Public Works Jacob Speer gave a presentation. He said that the Public Works Department would like to seek accreditation from the American Public Works Association (APWA).

The APWA accreditation program helps Public Works agencies update their standards and policies to be best practices. Accreditation is typically a 1-3 year process. Accredited Public Works agencies credit the process with instilling pride among the staff and community as well as increasing professionalism within the department.

Mayor Lane asked if additional manpower would be required. Jacob said "no", that this process will take place with existing employees dedicating time to the effort. It is important to use existing employees as it helps with buy-in, pride in the department, and ownership in the process.

Mayor Lane said he thinks it sounds like a wonderful program and said to proceed with the accreditation process.

[17-113](#)

Consider an ordinance establishing No Parking Anytime along the west curb line of Williams Parkway from McFarlin Boulevard to University Boulevard.

Director of Public Works Jacob Speer gave a presentation. He said that during the McFarlin Bridge project, parking was temporarily prohibited along the west curb line of the 6400 block of Williams Parkway between McFarlin Boulevard and University Boulevard to improve traffic flow and provide better access for emergency vehicles. During these restrictions, staff received no complaints or notices of concern from the residents of Williams Parkway. Because of the traffic improvements realized during the temporary restrictions, staff recommends designating the west curb line of the 6400 block of Williams Parkway No Parking Anytime.

Councilmember Gage Prichard said he doesn't like the "no parking" signs on Williams Parkway as he considers it "sign pollution." He asked why the City is required to erect so many signs. Jacob said that this is in the Uniform Traffic Control Devices Manual.

Councilmember Armstrong Taylor motioned to put two signs (instead of four) on the block and paint the curb "No Parking."

**A motion was made by Councilmember Taylor Armstrong, seconded by Councilmember Gage Prichard, to approve this ordinance with the provision that there be only two "No Parking" signs on the block. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lane, Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Biddle, and Councilmember Prichard

Enactment No: ORD No. 17-021

[17-115](#)

## Holmes Aquatic Center - Pool Buildings Update.

Director of Parks & Recreation Gerry Bradley gave a presentation and said he was seeking feedback on how to proceed with the Holmes Aquatic Center renovation project. He said he had been working with the Construction Manager At-Risk (CMAR) to identify potential cost savings in the project. Gerry presented three options for how to proceed.

Councilmember Armstrong said he favors Option #2 because he's been involved in this project. He thinks there is room for more cost savings after the West Building is designed and is optimistic about it. Option #2 includes a \$5.4 million budget, approving the architect redesign fees, signing a contract with the CMAR, additional mechanical/electrical/plumbing (MEP) contract fees, and a potential savings of 8% and 15% on MEP.

Mayor Lane asked the Capital Projects Committee to review this information at a special meeting called in time to return this agenda item to the Council on July 18.

**V. PUBLIC COMMENTS**

None

**VI. ADJOURNMENT**