



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, June 19, 2018

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

3:00 - 4:00 P.M. The City Council met in open work session to receive an overview of the 2018 Community Survey Findings from Michael Egan of the The Dallas Marketing Group. No action was taken. Council Conference Room, 2nd floor, City Hall.

4:00 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Olin Lane, Mayor Pro Tem Taylor Armstrong, Councilmember Randy Biddle, Councilmember Gage Prichard and Councilmember Liz Farley

- A. INVOCATION: City Manager Robbie Corder
- B. PLEDGE OF ALLEGIANCE: City Manager Robbie Corder / Boy Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Director of Communications & Marketing Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Special Projects Coordinator Amanda Hartwick, City Secretary Christine Green, Director of Public Works Jacob Speer, Operations Coordinator Jodie Ledat, Fire Chief Randy Howell, Director of Parks & Recreation Gerry Bradley, Director of Finance Tom Tvardzik, Purchasing Manager Elizabeth Anderson, Library Director Sharon Martin, Director of Organizational Development Lea Dunn, Director of Human Resources Alicia Dorsey, Library employees Francesca Price and Alex McLain, and Community Development Director Patrick Baugh.

II. AWARDS AND RECOGNITION

[18-125](#)

Retirement of Kitty St. Claire, Children's Librarian.

Library Director Sharon Martin introduced retiring Children's Librarian Kitty St. Claire and her family. She praised Kitty for her rapport with children and extensive knowledge of children's literature. Kitty thanked the Mayor and Council for the opportunity and joy of serving the children and families in the community. Mayor Pro Tem Armstrong presented Kitty with a plaque, and Mayor Lane presented her with a check.

III. CONSENT AGENDA

[18-114](#)

Consider approval of a resolution appointing Gary A. Slagel to serve on the DART Board of Directors.

City Manager Robbie Corder said that Gary Slagel has served as the City of University Park's shared representative on the DART Board of Directors. The City shares this representative with the Towns of Addison and Highland Park and the City of Richardson.

At the conclusion of the Consent Agenda presentation, Mayor Lane asked Mr. Slagel to give a few remarks. He said he is honored to represent these cities on the DART Board and he looks forward to working with University Park on the projects that DART has committed to.

Mayor Lane thanked Mr. Slagel for his efforts in getting the TRIP program in place that will help fund several transportation-related road improvements in the City.

This resolution was approved.

Enactment No: RES No. 18-006

[18-116](#)

Consider approval of a resolution joining the Town of Highland Park and the City of Dallas in the appointment of Taylor Armstrong to serve as the alternate representative for the Cities to the Regional Transportation Council.

City Manager Corder said that the attached resolution will join the Town of Highland Park and the City of Dallas in the appointment of Taylor Armstrong to serve as the alternate representative for the Cities to the Regional Transportation Council (RTC), with terms ending in May 2020. The RTC oversees the metropolitan transportation planning process.

This resolution was approved.

Enactment No: RES No. 18-007

[18-117](#)

Consider approval of a resolution appointing members to the Boards and Committees of the City for the term from July 2018 to July 2020.

City Manager Corder said that this resolution appoints over 150 volunteers to serve on the City's various boards and committees for the current two year term of service.

This resolution was approved.

Enactment No: RES No. 18-008

[18-120](#)

Consider canceling the July 3, 2018 City Council meeting.

City Manager Corder said that this action item will cancel the July 3, 2018 City Council meeting.

The July 3, 2018 City Council meeting was canceled.

[18-115](#)

Consider approval of the minutes of the June 5, 2018 City Council meeting, with or without correction.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Prichard, seconded by Councilmember Biddle, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

IV. MAIN AGENDA

[18-123](#)

Consider approval of design and cost estimate for the temporary installation of a pedestrian-activated, lighted crosswalk at the intersection of Hillcrest and Wentwood.

Director of Public Works Jacob Speer gave a presentation. He showed a diagram of the proposed crosswalk and signage at Hillcrest and Wentwood. He said that this agenda item is a follow up to the direction Council gave to staff at the February 20 meeting. He said that the engineer's estimate of a probable cost for this design is \$67,969.26. Councilmember Farley asked Jacob to explain the difference in price between this temporary installation vs. a more permanent traffic signal. Jacob said that his direction from Council was to install a temporary installation since it is unknown what the boundaries for School #5 will be.

Mr. Dick Zadina, resident of 3933 Marquette and owner of 3321 Wentwood, asked a few questions about the proposed installation. He said he doesn't want the signal but thinks that this proposed solution is probably the best one.

Dr. Bernice Murlette, 3401 Wentwood, said she is concerned about the safety of children, doesn't like the selection of this intersection for the crossing, and has a tree that she is worried about losing.

Councilmember Prichard asked if the temporary pole on the southwest corner would affect Dr. Murlette's tree. Jacob said that he thinks the tree will be okay.

A motion was made by Mayor Pro Tem Armstrong, seconded by Councilmember Farley, to approve this design and cost estimate for the temporary installation of a pedestrian-activated, lighted crosswalk at the intersection of Hillcrest and Wentwood. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

[18-118](#)

Conduct a public hearing to amend the existing Planned Development District 20 to allow for an outdoor learning center and bike path. The subject site is located at 4024 Caruth Boulevard and currently zoned Planned Development 20.

Director of Community Development Patrick Baugh gave a presentation. He said that public notice was sent to every property owner within 200 feet of this Planned Development to allow for an outdoor learning center and bike path at the University Park United Methodist Church. He showed several drawings of the proposed outdoor learning center and bike path. He said that the Planning & Zoning Commission recommends approval.

Mayor Lane opened the public hearing.

Libby Nicodemus, 9715 Dartridge Dr., Dallas, TX 75238 representing the church and preschool, spoke about the proposed outdoor learning center and the enhancement it will provide to their students. She said it will be open to the public.

Mayor Lane closed the public hearing.

[18-119](#)

Consider approval of an ordinance to amend the existing Planned Development District 20 to allow for an outdoor learning center and bike path. The subject site is located at 4024 Caruth Boulevard and currently zoned Planned Development 20.

A motion was made by Councilmember Randy Biddle, seconded by Mayor Pro Tem Taylor Armstrong, to adopt this ordinance amending the existing Planned Development District 20 to allow for an outdoor learning center and bike path. The subject site is located at 4024 Caruth Boulevard. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

Enactment No: ORD No. 18-024

[18-121](#)

Consider award of a contract for sidewalk replacement.

Director of Public Works Jacob Speer gave a presentation. He said that this contract is part of the TRIP program mentioned earlier during DART representative Gary Slagel's comments to the Council. He said that staff received and evaluated Best Value Bids for sidewalk replacement throughout University Park and recommends that Stark Built Construction be awarded a contract in the amount of \$419,866.

A motion was made by Councilmember Prichard, seconded by Mayor Pro Tem Armstrong, that this contract be approved. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

[18-122](#)

Consider approval of a Funding Agreement with Dallas County for an engineering study to develop public transportation improvements.

Director of Public Works Jacob Speer gave a presentation. He said this is a mechanism that Dallas County has to fund a portion of major capital projects throughout the county. He said that staff has identified three projects: the reconstruction of the Miracle Mile from Douglas Lane to the Tollway, the reconstruction of Preston Road from University Blvd. south to our city limits, and the reconstruction of Hillcrest from Daniel south to our city limits.

This Master Plan Funding Agreement says we will enter into a master plan for an engineering study performed by a firm that will work for the City of University Park. Dallas County will provide funding of up to \$500,000 for the engineering study and preliminary design of potential projects identified by the study. Dallas County agrees to fund half of the project, and the City will fund the other half. The agreement is capped at \$500,000 per entity. The contract will be brought to council for approval at a future meeting.

Councilmember Farley asked if the City is accepting any obligations to the County by entering into this agreement. Jacob said "no", the obligation is limited to this agreement to fund half of this study.

A motion was made by Councilmember Biddle, seconded by Councilmember Prichard, that this agreement be approved. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

[18-124](#)

Overview of 2018 Community Survey findings.

Director of Communications and Marketing Steve Mace introduced Michael Egan of the Dallas Marketing Group to present the results of the resident survey.

Mr. Egan said that there were 151 individual questions that addressed 12 distinct service areas. The goal was to determine current attitudes about services, access to city government, awareness and expectations about services, and satisfaction levels with current service levels.

He said that 1,103 residents completed the survey. This is statistically significant. Participants were given five choices to give their opinion with 5 being "very satisfied" to 1 being "very dissatisfied." Each individual question could be answered or not.

He said that Overall Satisfaction was the first question asked on the survey and that the City received very high scores here.

On Customer Service, he said that there is room for improvement in the area of Code Enforcement helpfulness and courtesy. Trash and recycling had a strong satisfaction score. Recycling was a key interest of citizens. Mr. Egan said that the City received mostly high scores on water, sewer, and streets, although there is room for improvement in the area of routine repairs and keeping people informed about repairs.

He said that residents have very high satisfaction with public safety, especially responsiveness of emergency dispatchers. The Fire Department leads the survey scores with overall satisfaction. Residents are less excited about fairness in traffic enforcement.

He said that the Public Library got a lower score on importance of library services. Half of respondents said they had never used the library.

In the area of Community Outreach/Social Media, the takeaway is that the City needs to use all of the tools available to reach the various age groups.

He said that Public Safety was in the top 10 scores while Code Enforcement was in bottom 10 of scores.

Mr. Egan presented a bulleted list of key findings to summarize all the survey results as well as a list of opportunities for improvement in city services. He said in conclusion that the City overall has very happy citizens.

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT