



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, October 15, 2019

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:00 - 3:30 P.M. Pursuant to TGC§ 551.071, the City Council met in closed session to discuss confidential legal matters with the City Attorney. No action was taken. Executive Conference Room, 1st Floor, City Hall.

PRE-MEETING WORK SESSION(S)

3:30 - 4:00 P.M. The City Council met in open work session to discuss Phase II building improvements at the Holmes Aquatics Center. No action was taken. Council Conference Room, 2nd floor, City Hall.

[19-176](#)

Holmes Aquatics Center - Phase II Building

4:00 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Olin Lane, Mayor Pro Tem Taylor Armstrong, Councilmember Randy Biddle, Councilmember Gage Prichard and Councilmember Liz Farley

A. INVOCATION: Fire Chief Randy Howell

B. PLEDGE OF ALLEGIANCE: Fire Chief Randy Howell / Scouts

Boy Scout Shawn Keeling of Troop 82 was present as part of earning his Communication merit badge.

C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Director of Communications & Marketing Steve Mace, Director of Information Services Dale Harwell, Chief of Police Greg Spradlin, Special Projects Coordinator Amanda Hartwick, City Secretary Christine Green, Director of Parks and Recreation Gerry Bradley, Fire Chief Randy Howell, Planner Jessica Rees, Director of Finance Tom Tvardzik, Purchasing Manager Elizabeth Anderson, Library Director Sharon Martin, Assistant City Manager Lea Dunn, Public Works Operations Manager Jodie Ledat, and Director of Community Development Patrick Baugh.

II. AWARDS AND RECOGNITION[19-172](#)

Proclamation - In Celebration of the 80th Anniversary of Park Cities Baptist Church

Mayor Pro Tem Taylor Armstrong read aloud a proclamation to commemorate the 80th anniversary of the Park Cities Baptist Church.

Pastor Rodney Schell thanked the Mayor and City Council and said that the church is thankful to serve this community.

[19-169](#)

Proclamation - Arbor Day

Mayor Lane read aloud a proclamation to designate November 1, 2019 as Arbor Day in University Park.

III. CONSENT AGENDA[19-174](#)

Consider approval of award of Bid # 2019-09 for Roadway Materials.

City Manager Corder said that this is a bid award for an annual contract for roadway materials used by the Public Works Department.

Staff recommends that Council award the primary contract to DFW Materials for crushed stone, concrete sand, pea gravel, and screened sandy loam. Staff recommends awarding a primary contract to Big City Crushed Concrete for the 3/8" fine-crushed concrete. The total extended value of the primary contract is \$339,200.00.

Staff also recommends awarding a secondary contract for 3/8" fine-crushed concrete to DFW Materials with a potential amount of \$106,400.

This bid award was approved.

[19-165](#)

Consider approval of a resolution amending the Library Meeting Room Policies & Procedures and the Library Fees Schedule.

City Manager Corder said that this resolution amends the fees and policies for use of the Library meeting room.

The changes will allow the study rooms to be rented out during non-peak study hours. Currently, these rooms are used for students only. The proposed changes allow them to be rented during the day when they typically are not in use by students. The proposed rental fee for these rooms is \$30 per hour.

Also proposed is a dual fee schedule for nonprofit and for-profit groups renting the Local History/Conference Room. The fee for nonprofit groups is proposed at the current \$30 for the first two hours and \$15 for each additional two hours, and the fee for for-profit groups is \$50 for the first two hours and \$25 for each additional two hours.

The Library Advisory Committee has reviewed and recommends the changes.

This resolution was approved.

Enactment No: RES No. 19-014

[19-173](#)

Consider approval of the Holiday Hayride HPISD preschool associations' fundraiser event.

City Manager Corder said that this approves a request from the various elementary school pre-school associations to hold their annual Holiday Hayride fundrasier. This year, the event will be increased from three nights to four nights, and will run from December 2 - 5 from 7 - 8 p.m.

These hayrides will begin and end at Goar Park and will include off-duty University Park police officer vehicle escorts in the front and rear of the trailers.

This event was approved.

[19-171](#)

Consider approval of a resolution approving and accepting the Dallas County Election Voting Tabulation System known as the ES&S ExpressVote Universal Voting System.

City Manager Corder said that this resolution accepts the new Dallas County Election Voting Tabulation System.

Dallas County is implementing its Countywide Polling Place Program, "Vote Centers", and purchased a new voting equipment system in conjunction with the change.

The Texas Election Code §123.001 requires that before joint participating political subdivisions like University Park can use Dallas County's voting system in their elections, each political subdivision must take action to officially adopt the system for use in and for its elections.

This resolution was approved.

Enactment No: RES No. 19-015

[19-175](#)

Consider approval of the minutes of the October 1, 2019 City Council meeting, with or without corrections.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Mayor Pro Tem Armstrong, seconded by Councilmember Farley, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

IV. MAIN AGENDA

[19-170](#)

Consider approval of contracts to resurface swimming pools.

Director of Parks & Recreation Gerry Bradley gave a presentation. He said that the large pool and the wading pool at the Holmes Aquatic Center need to be repaired and resurfaced as part of routine maintenance. The pool was last plastered in 2009. He said that the proposed replastering project should take about 10 days. This is a BuyBoard contract with Sunbelt Pools and thus satisfies statutory purchasing requirements. The total project cost is \$216,155.

A motion was made by Councilmember Liz Farley, seconded by Councilmember Randy Biddle, to approve these contracts. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

[19-177](#)

Consider appointment of a Centennial Master Plan Steering Committee.

Planner Jessica Rees gave a presentation. She said that they received over 65 applications from residents interested in serving on the Centennial Master Plan Steering Committee. Committee Chair Bob Begert worked closely with staff to evaluate the applicants using certain criteria.

Mayor Pro Tem Armstrong asked what the applicants who were not chosen will be asked to do. Jessica said that those interested will be asked to serve on various task forces to supplement the Steering Committee's work.

Chair Bob Begert said that several of the outstanding people who were not selected will serve on the focus group to do the in-depth work.

Staff recommends Council appoint a roster of 15 resident committee members, along with a Vice Chair for the Centennial Master Plan Steering Committee.

A motion was made by Councilmember Gage Prichard, seconded by Mayor Pro Tem Taylor Armstrong, to appoint members to the Centennial Master Plan Steering Committee. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

[19-178](#)

Consider approval of a special events permit from the Touchdown Club for use of Snider Plaza for a fundraiser Rib Cook-Off.

Mayor Lane said that this item would not be considered at this time.

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT

As there was no further business, Mayor Lane adjourned the meeting.

Considered and approved this the 5th day of November, 2019:

Olin Lane, Jr., Mayor

ATTEST:

Christine Green, City Secretary