



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, April 7, 2020

5:00 PM

Video Conference via GoToMeeting

The University Park City Council conducted a meeting on Tuesday, April 7, 2020 at 5 p.m. via video conference pursuant to Texas Government Code §551.045. In an effort to mitigate the spread of COVID-19, in accordance with §418.016 of the Texas Government Code, Governor Abbott suspended the requirement that government officials and members of the public be physically present at a specified meeting location.

The livestream of the meeting was available to the public on the City's website at www.uptexas.org

The meeting was recorded and uploaded to the City website following the conclusion of the meeting.

PRE-MEETING WORK SESSION(S)

4:30 - 5:00 P.M. The City Council logged in to the meeting from a computer or iPad to receive technical assistance with the meeting software. No action was taken.

I. CALL TO ORDER

- A. INVOCATION: City Councilmember Liz Farley
- B. PLEDGE OF ALLEGIANCE: City Councilmember Liz Farley
- C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

II. CONSENT AGENDA

[20-064](#)

Consider approval of the minutes of the March 17, 2020 and March 26, 2020 City Council meetings, with or without corrections.

The March 17, 2020 and March 26, 2020 minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Farley, seconded by Mayor Pro Tem Armstrong, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

III. MAIN AGENDA

20-063

Consider approval of a contract award of CSP# 2020-04 to renovate 4419 Worcola Ave. building.

Purchasing Manager Elizabeth Anderson gave a presentation. She said that this is a contract award for renovation of the building at 4419 Worola Street. Staff recommends awarding the contract to JM Construction Solutions in the total not-to-exceed amount of \$776,504.53.

The scope of work for this project involves the replacement of the roof and the addition of a new metal "skin" to the sides of the building.

A motion was made by Councilmember Randy Biddle, seconded by Councilmember Liz Farley, to approve this contract award. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

20-065

Consider approval of a Letter of Understanding between City of University Park and William Shaddock for the development of a park at 4084 Lovers Lane.

City Manager Corder said that this is a Letter of Understanding with Mr. Bill Shaddock for the development of a park at 4084 Lovers Lane. Mr. Shaddock will donate the cost of the project for the land acquisition, and the cost of the construction will be shared by the City and by Mr. Shaddock. Following completion of the park, the City agrees to purchase the property for \$500,000. If costs of construction exceed \$500,000, the City and Mr. Shaddock will split costs above \$500,000 on a 50/50 basis.

Director of Parks and Recreation Gerry Bradley gave a presentation to show the schematic plan for the park as designed by Kevin Clark with Naud Burnett.

Councilmember Prichard asked if Gerry is satisfied with the landscape lights, pumps, etc. that were specified in the park construction. Gerry said "yes," he is happy with the plans. Councilmember Prichard asked if there will be a landscape warranty. Gerry said "yes," there is typically a one-year guarantee on landscaping. Councilmember Prichard asked if there is a tree size specified in the landscaping. Gerry said yes. Councilmember Prichard asked if the stone paving will include dirt and sand or concrete? Gerry said concrete.

Councilmember Farley asked about the lot the City purchased at Douglas and Lovers to adjust traffic flow at that intersection. Robbie said, yes, the City spent approximately \$680,000 for that lot. The City will purchase this 4084 Lovers Lane park property for approximately the same amount, but it will have the needed landscape and improvements already installed when the City purchases it from Mr. Shaddock. Councilmember Farley noted that this is a good deal, considering that Mr. Shaddock purchased this lot for nearly \$1,000,000.

A motion was made by Councilmember Randy Biddle, seconded by Councilmember Gage Prichard, to adopt this letter of understanding. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

[20-066](#)

Consider approval of a resolution expressing official intent to seek reimbursement for stormwater construction costs.

Director of Finance Tom Tvardzik gave a presentation. He explained that this resolution expresses the City's intent to seek reimbursement for stormwater construction cost. The Finance Advisory Committee and the Long -Term Financial Planning Committee recommended that the City Council consider this item. The City is about to begin a large-scale construction project to aid the drainage of stormwater in Turtle Creek Basin-A that is expected to total \$11,230,750.

As this is one of the largest and potentially most expensive projects undertaken by the City since the renovation of City Hall, the committees recommended that Council adopt a resolution signaling an intent to reimburse project-related expenses, should the City issue debt for this project at a later date. Without this resolution, any money spent would come directly from City fund balances.

A motion was made by Councilmember Liz Farley, seconded by Councilmember Gage Prichard, to approve this resolution. The motion carried by the following vote:

Aye: 5 - Mayor Lane, Mayor Pro Tem Armstrong, Councilmember Biddle, Councilmember Prichard, and Councilmember Farley

Enactment No: RES No. 20-006

IV. PUBLIC COMMENTS

None

V. ADJOURNMENT

As there was no further business, Mayor Lane adjourned the meeting.

Considered and approved this 21st day of April, 2020:

Olin Lane, Jr., Mayor

ATTEST:

Christine Green, City Secretary