



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, November 17, 2020

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

4:00 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

City Engineer Katie Barron gave a presentation. She said that staff solicited proposals for engineering services for roadway reconstruction to fully construct surface improvements in Snider Plaza. Engineering consulting firm Teague Nall and Perkins was chosen from three proposals to provide a detailed scope and fees for engineering support to assist Space Between Design Studio, as well as to provide roadway design services in conjunction with the landscape improvements in Snider Plaza. The total cost is \$720,500. Representatives from Teague Nall & Perkins were present and available for questions. Over the last few months, staff has worked with Council to confirm the scope of this project. Katie said that staff anticipates being able to go to bid for project construction in the fall of 2021. The contract with Teague Nall & Perkins includes additional community outreach related to the construction. Councilmember Farley asked about changes to documents that should not affect design fee costs. Katie said that if changes are made to materials, etc those costs would be incurred at construction and not necessarily impact design costs.

I. CALL TO ORDER

Present: 5 - Councilmember Randy Biddle, Mayor Pro Tem Gage Prichard, Councilmember Liz Farley, Mayor Tommy Stewart and Councilmember Mark Aldredge

- A. INVOCATION: Mayor Tommy Stewart
- B. PLEDGE OF ALLEGIANCE: Mayor Tommy Stewart
- C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included City Attorney Rob Dillard, Special Projects Coordinator Amanda Hartwick, Assistant Chief of Police Bill Mathes, Chief of Police Greg Spradlin, Director of Information Services Dale Harwell, Director of Public Works Jacob Speer, Fleet Manager Owen Downham, Purchasing Manager Elizabeth Anderson, City Engineer Katie Barron, and Director of Community Development Pat Baugh.

II. CONSENT AGENDA**20-197**

Consider approval of the purchase of vehicles budgeted for FY21.

City Manager Corder said that the Fleet Division would like to purchase eight vehicles for various City departments. Seven of these are planned replacements included in the Equipment Services Fund in the FY21 budget. In most cases, the older vehicles will be sold at auction.

The remaining truck in this request is for the newly established In-House Construction Superintendent position.

The total purchase price of the eight vehicles is \$394,354, not including the police accessory kits. These vehicles are being purchased via BuyBoard and TIPS cooperative contracts. These contracts have been competitively bid and thus satisfy state purchasing requirements.

This purchase was approved.

20-204

Consider approval of a Master Tax-Exempt Lease/Purchase Agreement with American Capital Financial Services for Nutanix Hardware Maintenance, Software Licensing and Support.

City Manager Corder said that this is a master tax-exempt lease/purchase agreement with American Capital Financial Services for Nutanix hardware maintenance, software licensing and support. At the November 3 meeting, the City Council approved a five-year contract with SHI Government Solutions for a Nutanix virtualized server environment. No additional funds are being requested - this agenda item is presented to make the Council aware that this is a tax-exempt lease/purchase agreement over a five-year period. Director of Information Services Dale Harwell confirmed that from a funding perspective this is better for a five-year period than an outright purchase.

This resolution approving the Master Tax-Exempt Lease/Purchase Agreement was approved.

Enactment No: RES No. 20-025

[20-199](#)

Consider approval of the minutes of the November 3, 2020 City Council meeting, with or without corrections.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Aldredge, seconded by Councilmember Biddle, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Councilmember Biddle, Mayor Pro Tem Prichard, Councilmember Farley, Mayor Stewart, and Councilmember Aldredge

III. MAIN AGENDA

[20-198](#)

Consider approval of professional engineering design services for Snider Plaza reconstruction

City Engineer Katie Barron repeated her presentation from the pre-meeting work session.

A motion was made by Councilmember Randy Biddle, seconded by Mayor Pro Tem Gage Prichard, to approve this engineering design services contract. The motion carried by the following vote:

Aye: 5 - Councilmember Biddle, Mayor Pro Tem Prichard, Councilmember Farley, Mayor Stewart, and Councilmember Aldredge

[20-203](#)

Discuss implementing the Introductory, Phase 1, of the Hilltop Parking Garage Parking Agreement for 50 spaces focusing on Snider Plaza Employees Use.

Director of Community Development Pat Baugh gave a presentation and introduced a plan for implementing use of the leased parking space in the Hilltop Plaza parking garage. The plan includes four phases. If Council is amenable to implementation of Phase 1, staff will begin working with Snider Plaza merchants to identify employees to begin parking in the garage at the City's expense. This work will begin with a survey of merchants in the southern area of Snider Plaza. After the introductory phase, parking would be available to merchants during upcoming infrastructure construction. Councilmember Farley asked about setting a time limit to the free, introductory phase. Pat suggested a month-to-month basis for the first phase, giving merchants advance notice about any changes.

A motion was made by Councilmember Mark Aldredge, seconded by Councilmember Liz Farley, to approve this parking plan. The motion carried by the following vote:

Aye: 5 - Councilmember Biddle, Mayor Pro Tem Prichard, Councilmember Farley, Mayor Stewart, and Councilmember Aldredge

IV. PUBLIC COMMENTS

Alex Stein, 4141 Grassmere, complained about construction activities at Highland Park High School involving contractor Lee Lewis Construction and a gas line fire that recently occurred just east of the high school.

V. ADJOURNMENT

As there was no further business, Mayor Stewart adjourned the meeting.

Considered and approved this 1st day of December, 2020:

Tommy Stewart, Mayor

ATTEST:

Christine Green, City Secretary