



**Meeting Minutes
City Council**

Tuesday, October 19, 2021

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:00 - 4:00 P.M. Pursuant to TGC§ 551.071, the City Council met in closed session to consult with the City Attorney regarding pending and threatened litigation. No action was taken. Council Conference Room, 2nd floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:00 - 4:15 P.M. The City Council met in open work session to receive a briefing from staff about a proposed school zone on the 7100 and 7200 blocks of Baltimore. No action was taken. Council Conference Room, 2nd floor, City Hall.

4:15 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Pro Tem Randy Biddle, Councilmember Gage Prichard, Councilmember Liz Farley, Mayor Tommy Stewart and Councilmember Mark Aldredge

A. INVOCATION: City Attorney Rob Dillard

B. PLEDGE OF ALLEGIANCE: City Attorney Rob Dillard / Scouts

Boy Scouts Luka Anderson and Britton Anderson of Troop 35 were present as part of earning their Citizenship in the Community merit badges. They assisted City Attorney Dillard and the City Council is leading the Pledge of Allegiance.

C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included City Attorney Rob Dillard, City Secretary Christine Green, Director of Information Services Dale Harwell, Special Projects Coordinator Amanda Hartwick, Fire Chief Randy Howell, Director of Marketing & Communications Steve Mace, Parks Events/Reservations Coordinator Kaylon Jackson, Purchasing Manager Elizabeth Anderson, Director of Parks and Recreation Sean Johnson, Director of Human Resources Cheree' Bontrager, Chief of Police Bill Mathes, and Assistant City Manager Lea Dunn.

II. AWARDS AND RECOGNITION

None

III. CONSENT AGENDA

[21-177](#)

Consider FY22 planned vehicle purchases.

City Manager Corder said that this a list of planned vehicle replacements that were budgeted for purchase in FY22 to replace existing fleet vehicles.

- 2022 Chevy 2500 HD Silverado Double Cab pickup for the Traffic Division in the amount of \$36,822
- Frazer MICU (Dodge Ambulance) Fire apparatus for the Fire Department in the amount of \$316,381
- 2021 John Deere 315SL backhoe for the Street Division in the amount of \$119,377
- 2022 Ford F350 Single Cab truck with a Wayne pup refuse body for the Parks Department in the amount of \$89,284.68
- 2021 Harley-Davidson Police FLHP Road King for the Police Department in the amount of \$41,089.64
- 2022 Chevrolet Equinox LS 1XP26 for parking enforcement in the Police Department in the amount of \$23,326
- Two 2022 Chevy Tahoe PPV patrol vehicles for the Police Department in the total amount of \$79,860
- 2022 International HX620 6x4 tractor trailer for the Sanitation Division in the amount of \$142,124.88

He noted that one vehicle in the list provided to Council is no longer available - the 2022 Chevy 1500 Silverado Double Cab pickup for the Parks Department in the amount of \$26,710 so it will not be included in the approval.

The total purchase price for these vehicles is \$848,265.20 and they are available via BuyBoard, HGAC, and Sourcewell cooperative purchasing contracts that satisfy competitive bidding requirements.

These vehicle purchases were approved.

[21-178](#)

Consider purchase of a Utility Terrain Vehicle (UTV) for the Fire Department

City Manager Corder said that this is a request to purchase a new vehicle using grant funds from the North Central Texas Trauma Regional Advisory Council. The Fire Department would like to purchase a Utility Terrain Vehicle (UTV) to transport sick or injured patients at special events that aren't easily accessible to an MICU ambulance. The 2021 Kawasaki "Mule" Pro FXT EPS is available from Metro Golf Cars in the amount of \$15,450.05 via a BuyBoard contract. BuyBoard cooperative purchases satisfy competitive bidding requirements.

This purchase was approved.

[21-180](#)

Consider award for Bid # 2021-11, Roadway Materials

City Manager Corder said that these are materials used by the Street Division throughout the year. Staff recommends CJA Enterprises for the primary award of this contract as they were the low bidder on four of the five items:

- Crushed Stone - 1", #4 Class - \$28.00 / ton
- Concrete Sand - \$28.00 / ton
- Pea Gravel - \$23.50 / ton
- 3/8" Fine Crushed Concrete - \$18.75 / ton
- Screened Sandy Loam - \$28.00 / cubic yard

Robbie said that staff also recommends awarding a secondary contract to Big City Crushed Concrete for the 3/8" Fine Crushed Concrete at \$28 / ton to have continuity of supply on this item.

This is a one year contract with four optional annual renewals.

This contract award was approved.

[21-183](#)

Consider approval of payment to CentralSquare for OneSolution Software Maintenance for FY22

City Manager Corder said that this is an annual maintenance payment in the amount of \$121,090.02 to CentralSquare for the OneSolution applications used by the Police and Fire Departments. This software is used by public safety for computer aided dispatch (CAD) and records management as well as other applications.

This payment was approved.

[21-182](#)

Consider approval of the minutes of the October 5, 2021 City Council meeting, with or without correction.

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Mayor Pro Tem Biddle, seconded by Councilmember Farley, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Biddle, Councilmember Prichard, Councilmember Farley, Mayor Stewart, and Councilmember Aldredge

IV. MAIN AGENDA

[21-181](#)

Consider an ordinance amending the Code of Ordinances regarding sick leave usage.

Director of Human Resources Cheree' Bontrager said that the City's current sick leave policy and ordinance requires City employees to complete six months of employment in order to use accumulated sick leave. The City wants to encourage employees to take time off when sick, so staff recommends amending the policy to eliminate this requirement. The Employee Benefits Committee also recommended approval of this amendment at its meeting on August 18. She said that this ordinance will amend Section 9.03.004 of the Code of Ordinances to eliminate this provision.

A motion was made by Councilmember Liz Farley, seconded by Councilmember Mark Aldredge, to adopt this ordinance. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Biddle, Councilmember Prichard, Councilmember Farley, Mayor Stewart, and Councilmember Aldredge

Enactment No: ORD No. 21-029

[21-184](#)

Consider approval of the re-purposing of Williams tennis court and contracting with Master Systems Courts to construct six (6) new pickleball courts.

Director of Parks & Recreation Sean Johnson gave a presentation about repurposing the Williams Park tennis courts to become Pickleball courts as this game has increased in popularity in the City. He said that these courts have the least number of reservations in the City and would therefore be the best candidates to become dedicated exclusively to Pickleball. Sean said that the Parks Department did a citizen survey and received over 500 responses with 60% of respondents in favor of repurposing the Williams Park courts for Pickleball exclusively. Master Systems Courts submitted a proposal via a BuyBoard contract to convert the Williams Park tennis courts for \$29,970. This contract fulfills statutory competitive bidding requirements.

Sean said that the Parks Advisory Committee approved this request at its August meeting.

A motion was made by Mayor Pro Tem Randy Biddle, seconded by Councilmember Gage Prichard, to approve this contract. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Biddle, Councilmember Prichard, Councilmember Farley, Mayor Stewart, and Councilmember Aldredge

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT

As there was no further business, Mayor Stewart adjourned the meeting.

Considered and approved this 2nd day of November, 2021:

Tommy Stewart, Mayor

ATTEST:

Christine Green, City Secretary